CHIEF EXECUTIVE OFFICER

Community Pharmacy Humber represents 181 community pharmacy contractors across Hull, East Riding of Yorkshire, North Lincolnshire, and North East Lincolnshire.

We are seeking to appoint a Chief Executive Officer to work with Community Pharmacy contractors, Committee members, and healthcare partners to support the continued development and representation of Community Pharmacy across the Humber area.

This important role offers an excellent opportunity for an experienced professional to build on the strong foundations already established, whilst helping to ensure Community Pharmacy remains well represented within local healthcare systems and well placed to take advantage of future opportunities.

The Role

The overall purpose of the role is to guide and support the Committee in the conduct of its business to deliver the best possible outcomes, as defined by the Committee's strategy, for the benefit of community pharmacy contractors.

The successful individual will provide leadership and support to the Committee and its employees, ensuring the organisation remains effective, influential, and responsive to the needs of contractors through the following objectives:

- To work with the Committee to set the strategic direction of Community Pharmacy within the Humber area.
- To engage with contractors, NHS organisations, Integrated Care Boards, local authorities, and healthcare partners to advance the interests of Community Pharmacy.
- To deliver the agreed strategic plan, ensuring objectives are achieved within agreed timescales.
- To ensure the long-term sustainability of the organisation through effective governance, sound financial management and delivery of agreed priorities.
- To work with the Committee to develop and manage annual budgets and ensure the preparation and publication of annual accounts and reports.
- To identify opportunities for Community Pharmacy service development and advise the Committee on proposals and developments for consideration.
- To ensure contractors are informed, engaged, and effectively represented in relation to key contractual, policy and service developments.

The Person

Due to the nature of this role, we anticipate that the successful candidate will be an experienced professional with a strong understanding of Community Pharmacy, healthcare policy, and the wider NHS environment.

A range of skills and attributes are summarised below:

- Proven record of achievement in a senior leadership, management, or advisory role.
- Experience of negotiating, influencing, and building productive relationships with a wide range of stakeholders.
- Understanding of Community Pharmacy and the challenges and opportunities facing the sector.
- Good understanding of the Community Pharmacy Contractual Framework and the regulatory, contractual, and professional requirements affecting Community Pharmacy contractors.
- Understanding of the wider health and social care agenda.
- Experience of strategic planning, service development and delivering organisational priorities.
- Experience of representing an organisation and influencing decision-making.
- Ability to analyse information, develop practical solutions and provide clear advice and recommendations.
- Ability to pursue the objectives of Community Pharmacy Humber with credibility, enthusiasm, and professionalism.

Hours, Remuneration and Benefits

A competitive remuneration package will be offered to the successful candidate, reflecting the responsibilities of the role and the experience of the individual.

- Pension scheme.
- 5 weeks' holiday plus bank holidays.
- Hours: Minimum of 3 days per week (22.5hours)
- The postholder will be expected to work flexibly, including occasional evening meetings and attendance at regional or national events.
- Flexible and hybrid working arrangements.

Application and Selection Process

Please click on the additional links on our webpage to view the Job Description and Person Specification.

To apply, please send your CV along with a covering letter detailing why you feel you have the experience and skills to undertake the role. Please include the names and contact details of two referees. Referees will not be contacted without your prior agreement.

By submitting an application, you are confirming that you will be available for an in-person interview on one of the dates below should you be successfully shortlisted.

Email CV and Letter of Application to: **joanne.carter8@nhs.net**

Closing Date: Friday 27 November 2026

Interview Dates: Wednesday 9 December or Thursday 10 December 2026, Hessle, Hull

If you wish to have an informal discussion about the role, please contact: **Taff Haque (Chair) on** taffazzal.haque@nhs.net