

**Open Meeting**

**Wednesday 13<sup>th</sup> March 2024**

**Held at Mercure Hull Grange Park Hotel, Willerby, HU10 6EB**

**This meeting was conducted in line with the LPC Code of Conduct and Accountability**

**Present:**

Jo Lane – Chair	LPC Employed Chair	JL
Paul McGorry	Chief Executive Officer	PJM
Jon Whitelam	CCA representative	JW
Nick Hamilton	CCA representative	NH
Taffazzal Haque	Independent representative	TFF
Andre Amaral	Independent representative	AA
Owynn Baker	Independent representative	OB
Yee Jiun Chow	Independent representative	YJC
Daniah Jawed (left after open session)	Observer	DJ
Abayomi Olusanya	Independent representative	AO
Tracey Slattery (left at lunchtime)	Healthwatch	TS
James Dennis (left at lunchtime)	HealthWatch EROY	JD
Joanne Carter	LPC Office Manager	JDC
Carol Hibbert (left after open session)	Commissioning support	CH
Chirs Kenny (left after open session)	Observer (Lincolnshire Co-Op)	CK
David Broome	CPE representative	DB

**Apologies:**

Anthony Bryce	HIPHL	AB
Caroline Hayward	PDP	CJH
Katie Stark	LPC admin officer	KS
Debbie Needham	CPPE	DN
Katy Tennyson	H&NY ICB	KT
Tom Hajdas	AIMp representative	TH
Annette Mauder	CCA representative	AM
Vacancy	CCA representative	
Vacancy	CCA representative	

**Subgroups:**

Jon Whitelam (Treasurer)	Executive committee	JW
Annette Mauder (Vice chair)	Executive committee	AM
Abayomi Olusanya	Executive committee	AO
Annette Mauder (Vice Chair/Lead)	Governance subgroup	AM
	Governance subgroup	
	Governance subgroup	

The meeting started 11am

<b>Open session</b>		
<b>1.</b>	<b>Apologies for absence and introductions:</b>	
	The Chair welcomed all to the meeting.	
	Apologies as above.	

2.	<p><b>Committee Governance:</b></p> <p>2.1 i. Members to note the contents of the LPC Code of Conduct &amp; inform the Chair of any changes to their declarations of interest as below:</p> <p>ii. Competition Law Compliance Guidelines Noted by all members.</p>	
3.	<p><b>Minutes of the last meeting – 10.1.24</b></p> <p><b>Humber LPC minutes:</b> Minutes of the last LPC meeting had been circulated prior to the meeting and were accepted as a true record, apart from meeting being welcomed by the Chair and not the Vice Chair.</p>	
4.	<p><b>Matters arising from the last minutes:</b></p> <p>Nothing noted.</p>	
5.	<p><b>Finance report (up to date to the last executive meeting):</b></p> <p><b>Finance report.</b></p> <p>JW led the meeting through the latest finance report including a forecast and how we are currently running. He also informed the meeting of the positive meeting with the new accountant which had been held the previous month.</p>	
6.	<p><b>Commissioning support</b></p> <p><b>CH gave an update to the meeting:</b></p> <p>The workplan was still being worked on and would be finalised by the next committee meeting.</p> <p>7-day prescriptions were discussed, around compliance aids, which is in place to assist patient and is not GP decision, it's a CP decision. CH to feedback to CSU.</p> <p>Unplanned pharmacy closures had caused a few issues with scripts not being available and unable to send back to the spine. This is something which the EPS helpdesk can help with, although the script can be re-issued by a GP if necessary.</p>	
7.	<p><b>Healthwatch</b></p> <p>Very little update. Christmas was smooth and no complaints.</p> <p>Recent issues with a pharmacy closure and a rogue PPG member emailing patients with incorrect information over the timing of a pharmacy closure. There are strict guidelines in place for pharmacy closures, which were adhered to.</p> <p>A Government driven agenda has ensured pharmacy closures.</p>	
8.	<p><b>CPPE</b></p> <p>A document would be shared prior following the to the meeting. Face to face inhaler training available in Hull on 20<sup>th</sup> March, 5 places remaining, trainee pharmacists welcome.</p>	
9.	<p><b>CPE representative</b></p> <p>Pharmacy first launched, no figures available yet.</p> <p>Issues now showing from the pace of the start-up. Comms not done or approved by CPE.</p> <p>Still waiting on data from BSA. 96% of Community Pharmacy are in favour of pharmacy first.</p>	

	<p>NHSE expect raw data by end of the month.</p> <p>Future negotiations had started between CPE &amp; DHSC.</p> <p>DB asked for the CP opinion polls, for CPE meetings, to be pushed in the digest and a thank you to those who had already completed them.</p> <p>A governance sub-committee is being formed from LPCs to move governance along.</p> <p>Reserves policy and plans for future levies are being looked at. This year reserves were re-calculated prior to invoices been sent out to better reflect the current figures. Distribution of levies are fairer this way than in the past. This will be an annual task.</p> <p>LPC conference date is the 7<sup>th</sup> of November 2024.</p>	<p>KS to push in digest.</p>
<p><b>9.</b></p>	<p><b>Primary Care Networks</b></p> <p>Funding for 8 hours per quarter per PCN may be available to support pharmacy first.</p> <p>Enough for A couple of PCN leads to go out to place level to assist with PF ICB &amp; LPC template.</p> <p>An observation of varying confidence from the PCN leads across the board.</p>	
<p><b>10.</b></p>	<p><b>IP Pathfinder</b></p> <p>KT was unable to attend the meeting but sent an update prior to the meeting.</p> <ul style="list-style-type: none"> <li>○ Following notification from NHS England early February, the planned launch date of IP Pathfinder has shifted from 31<sup>st</sup> January 2024 to 'Spring/Summer 2024'.</li> <li>○ Cleo Solo EPS contract has not yet been signed by national team. Once Cleo is ready to 'go live' in Pathfinder sites, it will be a phased approach, believed to be by PMR system.</li> <li>○ Cleo configuration survey sent to contractors (from national team) for completion – deadline 8<sup>th</sup> March 2024.</li> <li>○ MLCSU Evaluation survey sent to contractors (from MLCSU) for completion – deadline 15<sup>th</sup> March 2024.</li> <li>○ Pathfinder sites are able to now use an existing solution to 'go live' with e.g. SystmOne, if it can be arranged. No new system can be procured, and sites must move to using Cleo once this becomes available.</li> <li>○ Currently 10 of our 11 sites would like to progress and gain access to a GP IT system (e.g. SystmOne) and 1 wanting to pause. (anecdotally nationally more in the <i>pause</i> position) <ul style="list-style-type: none"> <li>○ Two IP Pathfinder sites in York – procured their own IT hardware from nearby GP. Planned to mobilise once DPIA is in place and approved by ICB.</li> <li>○ Four IP Pathfinder sites in East Riding – liaising with Yorkshire Health Partners for both clinical supervision provision and potentially sharing of SystmOne unit. Liaising with digital colleagues for support.</li> <li>○ Five IP Pathfinder sites in North East Lincolnshire &amp; North Lincolnshire – working with PCNs where a Pathfinder site is allocated to for IT, as well as support from Roxton Practice for access to their SystmOne unit.</li> </ul> </li> <li>○ Procurement of PharmOutcomes in final stages of planning, with monies being transferred over to WY ICB before end of year.</li> <li>○ Draft Hypertension Clinical Protocol currently out for comment.</li> <li>○ Draft Patient flow diagram for hypertension model.</li> <li>○ Early suggestions for self-care model (Safe and Quality Deprescribing, Review and Optimisation of Medicines – SQuADROM) include: <ul style="list-style-type: none"> <li>○ Deprescribing of self-care and/or low value medicines.</li> <li>○ Minimising wastage (deprescribing of unused/unwanted medicines).</li> <li>○ Deprescribing in frailty.</li> <li>○ Support for care homes.</li> <li>○ All suggestions welcome.</li> </ul> </li> </ul>	

<p><b>11.</b></p>	<p><b>Services</b></p> <p><u>PJM updated the meeting on the current situation with services:</u></p> <p>CGL had proposed some new meds for use with the stop smoking service –which the executive committee didn’t support, and the full committee agreed.</p> <p>The LPC had been approached about a new service offering depo injectors of buprenorphine – agreement to gain further information.</p> <p>Health checks currently being discussed and could be back, focusing on cardio.</p> <p><u>Horizon scanning</u> Does the LPC have any appetite for new services? The meeting agreed if anything comes up which is beneficial to the contractors, being mindful of resources, then it should be explored.</p> <p><u>SCS</u> Launched 15 January 2024</p> <p><u>DMS</u> Hoping for API, rumored to be ready for 1<sup>st</sup> April 2024.</p> <p><u>NMS</u> Still need to be submitted manually.</p> <p><u>Lateral flow</u> Still going, albeit slowly.</p> <p><u>PJM informed the meeting that PODIS and PURMS will end on 31<sup>st</sup> March 2024.</u></p> <p><u>ERY</u> Confirmation that Substance Misuse, Needle Exchange, EHC and Smoking Cessation all have 4-year extensions.</p> <p><u>Hull</u> EHC, Needle Exchange all subject to renewal for 12 months.</p> <p><u>NEL</u> EHC/ACT extended until 31<sup>st</sup> of July 2024, while the service is remodeled.</p> <p>Substance Misuse, run by ‘<i>WE ARE WITH YOU</i>’ extended for 12 months, this will be sent to pharmacies this month.</p> <p>Substance misuse in Hull is run by CGL, we are waiting to hear about an extension.</p> <p>PJM led the meeting through a PowerPoint which showed the update of services in the Humber region.</p>	
<p><b>13.</b></p>	<p><b>Winter season 2023/24</b></p> <p>CMSS service received no EOI from North Yorkshire. Service is continuing for 12 months.</p> <p>Flu letter received 12<sup>th</sup> of March 2024. Same as usual, start date slighter later in October, except for pregnant women who can access from September 2024.</p>	
<p><b>15.</b></p>	<p><b>Control of Entry/Exit &amp; PCSE</b> PJM update – See Appendix A.</p> <p>Humber contractors will soon be down to 183, and a further closure taking it to 182 by June 2024.</p>	

<b>16.</b>	<b>AOB</b>  Nothing brought to the meeting.	

The meeting closed at 4.30pm

<b>Future meeting dates</b>		<b>Location:</b>
Wednesday 8 <sup>th</sup> May 2024	11am	Mercure
Wednesday 3 <sup>rd</sup> July 2024	11am	Mercure
Wednesday 11 <sup>th</sup> September 2024	LPC & AGM	TBC
Wednesday 6 <sup>th</sup> November 2024	11am	Mercure
Wednesday 8 <sup>th</sup> January 2025	11am	Mercure
Wednesday 5 <sup>th</sup> March 2025	11am	Mercure

**Appendix A - Contractor Changes**

Date Notified	Change Type	Status	Existing contractor	Address	New Contractor if COO	Other Notes
<b>LPC Meeting 10/1/24</b>						
15/1/2024	COO	Approved	Dispensing Healthcare Ltd	The Post Office, High St, Barrow upon Humber, DN197aa	Barrow Healthcare Ltd	Subject to appeal
22/1/24	COO	Completed	Warwick Healthcare Limited	132 Chelmsford Ave, Grimsby	Hangers Healthcare Ltd	As 22/1/24 Hangars operates
22/1/24	<b>XXX</b>	Informed	Boots	153 Beverley Rd, hull		Closed 6/1/24 Confirmed
21/2/24	<b>XXX</b>	Informed	Pinfold Pharmacy	Brackenholme Business park, Selby		Closed 21/2/24 Confirmed
26/2/2024	NSCR	Pending	Hangers Healthcare Ltd	132 Chelmsford Ave, Grimsby	Birkwood Medical Centre, Grimsby	To be discussed by LPC, Comment 11th Apr deadline
29/2/2024	COO	Approved	Spinks Chemist	Albert terrace, Beverley	JHL Care Ltd	Subject to appeal
4/3/24	COO	Completed	Dispensing Healthcare Ltd	The Post Office, High St, Barrow upon Humber, DN197aa	Barrow Healthcare Ltd	As 1/3/24 Barrow operates
4/3/2024	NSCR	Informed	Superdrug	Current: G35 Main Deck, Princes Quay, Hull	New address: 64-66 Whitefriargate, Hull	Refused - Subject to appeal
12/3/2024	COO	Approved	Whitworth Pharmacy	Ashby Rd, Scunthorpe	3M Pharma Ltd	Subject to appeal
12/3/2024	COO	Approved	Boots	Wolsely health centre, Hull	Pharmanuel Ltd	Subject to appeal
<b>LPC Meeting 13/03/24</b>						

<b>Key</b>	
COO	Change of ownership
NSCR	no significant change relocation
100	100 Hours reduction
TNC	Trading Name Change
<b>XXX</b>	Informed of Closure