

This meeting will be conducted in line with the LPC Code of Conduct and Accountability

AGENDA – OPEN/CLOSED

Date & time of meeting: **Wednesday 8th May 2024 commencing 10am prompt**
Venue of meeting: **City of Culture Suite**, Mercure Hotel Grange Park, Willerby

		Lead	Paper	Desired Outcome
10am	Apologies for absence	Chair		
	Governance	Chair		1) LPC code of Conduct/Governance documents. 2) Declarations of interest/confidentiality agreement. 3) Competition Law guidelines.
	Minutes – 13th March 2024	Chair	A	To agree accuracy of Open/Closed and Strategy meeting minutes.
	Matters Arising	Chair		To allow discussion or clarification of issues within the minutes not on the agenda.
10.15	Commissioning support	CH		
10.20	Healthwatch	TS	B	
	Primary Care Networks	CEO		
	Winter season 24/25 <ul style="list-style-type: none"> Covid Flu 	Chair/CEO		
	Services	CEO		
10.50	IP Pathfinder	KT		
11.10	CPE representative <ul style="list-style-type: none"> National Meeting of Community Pharmacy England and LPCs 23/5/24 Forum of LPC Chairs – National Meeting 25/9/24 Conference of LPC Representatives 7/11/24 	DB	C	

	Control of Entry/Exit & PCSE	CEO	Verbal	To update committee & UB's in closed
11.40	CPPE	DN		Update
11.55	AOB			To be notified to the Chair
End of open session				
12.00	Lunch break 12:00 – 12:45			

Closed session begins: Vote on AIMp/IPA Rep temporary recognition.

12:45	<p>Finance:</p> <ol style="list-style-type: none"> Finance update CPE finance guides & HR/finance survey/CCA <p>Services:</p> <ol style="list-style-type: none"> NEL EHC SLA <p>Governance:</p> <ol style="list-style-type: none"> Staff policies <p>CPE:</p> <ol style="list-style-type: none"> CPE governance ToR forum of LPC Chairs AIMp name change and new remit <p>COE:</p> <ol style="list-style-type: none"> COE- UB Cottingham COE- UB Bev High Rd COE- NSCR Pr.Quay <p>Misc:</p> <ol style="list-style-type: none"> JW proposal for PCN Forum GP support LPC logo Training/Support proposal for Pharmacies/PF etc ERHCC MoU 	<p>Treasurer JW/CEO</p> <p>CEO</p> <p>AM/JDC</p> <p>JL CEO/Chair</p> <p>CEO</p> <p>CEO/Chair CEO CEO</p> <p>JW/CEO</p> <p>Taff CEO</p> <p>CEO</p>	<p>D1-5</p> <p>E F1-2</p> <p>G</p> <p>H</p> <p>I</p> <p>J</p> <p>K</p> <p>L</p>	<p>To update committee</p> <ol style="list-style-type: none"> Further update Discussion on degree of engagement Discuss/agree service SLA Discussion Update & agree final rewording Discussion To highlight & possible constitution update Discussion Discussion Discussion For discussion/approval Progress For discussion/approval For discussion/approval To agree new member Agenda items? Discussion and agree Update to committee Discuss & Agree aggregate ratings To discuss and agree task sub-group
14.15	Comfort Break			
14.30	<p>CPH Team & Committee:</p> <ol style="list-style-type: none"> LPC vacancy Joint exec with CPNY LPC Vision Work Plan Risk register Salary 24/25 uplift & potential scales review 	<p>CEO/JDC CEO/Chair CEO/JL CEO CEO CEO</p>	<p>J</p> <p>K</p> <p>L</p>	<ol style="list-style-type: none"> To agree new member Agenda items? Discussion and agree Update to committee Discuss & Agree aggregate ratings To discuss and agree task sub-group

16.00	AOB			To be notified to the chair

Future meeting dates		Location:
Wednesday 3rd July 2024	11am	Mercure
Wednesday 11th September 2024	LPC & AGM	TBC
Wednesday 6th Novemebr 2024	11am	Mercure
Wednesday 8th January 2025	11am	Mercure
Wednesday 5th March 2025	11am	Mercure