

Open Meeting

Wednesday 13th September 2023

Held at Mercure Hull Grange Park Hotel, Willerby, HU10 6EB

This meeting was conducted in line with the LPC Code of Conduct and Accountability

Present:

Jo Lane – Chair	LPC Employed Chair	JL
Paul McGorry	Chief Executive Officer	PJM
Yee Jiun Chow (left during services discussion)	Independent representative	YJC
Jon Whitelam	CCA representative	JW
Nick Hamilton	CCA representative	NH
Tom Hajdas	AIMp representative	TH
Taffazzal Haque	Independent representative	TFF
Abayomi Olusanya	Independent representative	AO
Andre Amaral	Independent representative	AA
Owynn Baker	Independent representative	OB
Tracey Slattery (left during services discussion)	Healthwatch	TS
Debbie Needham (left after services discussion)	CPPE	DN
Joanne Carter	LPC Office Manager	JDC
Carol Hibbert	Commissioning support	CH

Apologies:

Anthony Bryce	HIPHL	AB
Caroline Hayward	PDP	CJH
Katie Stark	LPC admin officer	KS
Annette Mauder	CCA representative	AM
Vacancy	CCA representative	
Vacancy	CCA representative	

Subgroups:

Jon Whitelam (Treasurer)	Executive committee	JW
Annette Mauder (Vice chair)	Executive committee	AM
Abayomi Olusanya	Executive committee	AO

The meeting started 1pm

Open session		
1.	Apologies for absence and introductions: The Chair welcomed all to the meeting and thanked Chiesi for the sponsorship of this meeting. TS, Healthwatch representative, was also welcomed to the meeting. Apologies as above.	
2.	Committee Governance: 2.1 i. Members to note the contents of the LPC Code of Conduct & inform the Chair of any changes to their declarations of interest as below: ii. Competition Law Compliance Guidelines Noted by all members.	

	<p>The meeting held a round of introductions and welcomed the new members to their first meeting.</p> <p>The Chair then gave an overview of the meeting structure.</p> <p>JW questioned if we should have a governance lead, but this will be added to a future meeting.</p>	
3.	<p>Minutes of the last meeting – 5.7.23</p> <p>Humber LPC minutes: Minutes of the last LPC meeting had been circulated prior to the meeting and were accepted as a true record.</p>	
4.	<p>Matters arising from the last minutes:</p> <p>JL asked if any other members had shown an interest in attending the LPC conference, the attendees would be PJM, JL & AO.</p>	
5.	<p>Finance report (up to date to the last executive meeting):</p> <p>Finance report JW led the meeting through the latest finance report including a forecast and how we are currently running.</p> <p>JW explained the format of the finance report and brought the new members up to speed on the projects currently running.</p> <p>JW explained the levy and non-levy income and explained we are currently sat on 7.76 months of reserves.</p>	JDC and JW to get together for 6-month budget.
6.	<p>CPPE DN gave an update of the latest offerings from CPPE.</p> <ol style="list-style-type: none"> 1. NEW E-Course and associated workshops: <u>Preparing to train as an independent prescriber</u>: CPPE helps pharmacy professionals from all sectors to develop the skills and confidence to prepare for independent prescriber training. 2. NEW: <u>Community pharmacy technician: advancing your role</u>: CPPE enabling pharmacy technicians to support delivery of effective clinical services in community pharmacy. 3. Online workshops open for booking – don't forget your trainee pharmacists can book to attend too! <ul style="list-style-type: none"> o Brand New book here <u>Atrial fibrillation: improve detection and person-centred care - focal point: CPPE</u>. o NEW Familial Hypercholesterolaemia – supporting people better online workshop. Choose an event: <u>Familial Hypercholesterolaemia: CPPE</u>. o NEW Deprescribing online workshop <u>Deprescribing: CPPE</u>. o ** NEW**Medicines Reconciliation in transfer of care optimisation workshop. Book to an online workshop<u>Medicines reconciliation in transfer of care - Optimise : CPPE</u> or download the materials to learn with your team or colleagues wherever and whenever you wish. For more information about how to do this click here: <u>Medicines reconciliation in transfer of care: CPPE</u>. o Hypertension online workshop. Join the CPPE team at an event to suit you: <u>Hypertension online events</u>. 	DN to share flyer for circulation.

	<ul style="list-style-type: none"> ○ Deprescribing opioids in people with chronic pain <u>Deprescribing opioids in people with chronic pain - focal point: CPPE.</u> ○ Supporting people living with Frailty <u>Supporting people living with frailty: CPPE.</u> ○ Falls prevention – expert supported online workshop. For dates click link: <u>Falls prevention workshops.</u> ○ Emergency contraception online expert supported workshop. Find a date that works for you here: <u>Emergency contraception online workshop.</u> ○ <u>FACE TO FACE WORKSHOPS AVAILBLE LOCALLY: Optimising inhaler technique: improving outcomes: CPPE.</u> <p>4. NEW E-Course: <u>Fundamentals of cardiovascular therapeutics: CPPE.</u></p> <p>Working with public health leads and commissioners to improve understanding of the principles of the community pharmacy declaration of competence- contact Jo Lane for more information.</p>	
<p>6.</p>	<p>Commissioning support</p> <p>CH gave the meeting an update on the recent work of the commissioning support unit.</p> <p>Latest focus incudes:</p> <ul style="list-style-type: none"> • Valproate • Vitamin B12 and iron <p>Any feedback around any of these changes to CH.</p> <p>JW would like a one pager on iron and signposting information to GP to check.</p>	
<p>7.</p>	<p>CPE representative</p> <p>No update brought to the meeting.</p>	
<p>8.</p>	<p>Healthwatch</p> <p>TS brought some concerns to the meeting around meds shortages, the meeting explained there are still issues following covid 19 and the lockdown. However, the meeting also highlighted the need to promote non branded products, as some patients are fixed on specific brands.</p> <p>The meeting further highlighted the need for communications to patients to give adequate time to order repeat prescriptions.</p> <p>The meeting also discussed nomads, which are convenient to staff, however CQC state they should be in original packs.</p> <p>High turnover of staff in care homes does mean MDS is useful.</p> <p>Further feedback to Healthwatch of they can be of assistance.</p>	<p>JDC to add to regular agenda.</p> <p>JL & JW to write article around branded meds and out of stocks. Also to cover adequate time for re-ordering.</p>

<p>10.</p>	<p>Primary Care Networks</p> <p>Currently have a 50% vacancy rate.</p> <p>'Let's talk resilience' sessions have been cancelled due to lack of interest.</p> <p>Development day/strategy day will be discussed during closed session.</p>	
<p>11.</p>	<p>Services</p> <p>PJM led the meeting through a presentation on current services and gave the following updates:</p> <p>GP CPCS No further update.</p> <p>DMS No further update.</p> <p>WICS No further update.</p> <p>Hypertension case finding & Optoms referral. No further update.</p> <p>HTCF No further update.</p> <p>Referral platform No further update.</p> <p>COPD This service has seen some improvement and CJH working on this.</p> <p>CJH had been approached from Astra Zeneca to attend and Chair a COPD event. The LPC would like further information on this before agreeing to it.</p> <p>Smoking Cessation Service No further update.</p> <p>COVID meds for at risk groups (CMSS) No further update.</p> <p>ABPM ABPM machines still available to borrow. GP referral for 7-day monitoring is not possible in pharmacy.</p> <p>PCS (Pharmacy Contraception Service) No further update.</p> <p>OOS platform JW PCN board to provide time and motion study on this. The PCN is keen to trial this. JW would like some further information on this.</p>	<p>CJH to contact JW.</p>

13.	Winter season 2023/24 Some covid vaccine supply issues.	
15.	Control of Entry/Exit & PCSE PJM update – See Appendix A.	
16.	AOB The WhatsApp group was discussed with the new members, and all agreed to be added.	JDC to add members.

The meeting closed at 6pm

Future meeting dates:		
Wednesday 8 November 2023	TBC	TBC
Wednesday 10 January 2024	TBC	TBC
Wednesday 13 March 2024	TBC	TBC

Appendix A - Contractor Changes

Date Notified	Change Type	Status	Existing contractor	Address	New Contractor if COO	Other Notes
LPC Meeting 5/7/23						
10/7/23	XXX	Informed	Boots	Askew Ave, Hull		Close 6/10/23
10/7/23	COO	Completed 8/7/23	Lloyds	5 th Avenue, Goole	Xyresic Ltd t/a Stone Pharmacy	
11/7/23	COO	Approved	Lloyds	18-20 Kennedy Way, Immingham	Saffron Apothecaries (Leicester) Ltd	
14/7/23	100	Approved	Ancora	Scunthorpe		88hrs from 1/11/23
16/7/23	COO	Completed 15/7/23	Lloyds	Northpoint, Bransholme	Middlefield Enterprises Ltd	
19/7/23	COO	14/7/23 Approved	Lloyds	Goole Hospital	Oakfield Pharma Limited	
19/7/23	COO	17/7/23 Approved	Lloyds	Littondale, Sutton Park estate, Hull	SNJ Health Ltd	
19/7/23	COO	17/7/23 Approved	Lloyds	Stirling Health Centre, Grimsby	SNJ Health Ltd	
19/7/23	COO	17/7/23 Approved	Lloyds	Raj medical Centre, Lacey rd, Grimsby	SNJ Health Ltd	
21/7/23	COO	Completed 21/7/23	Lloyds	Marsden Drive, Scunthorpe	3M Pharma Limited t/a Marsden Pharmacy	

Key	
COO	Change of ownership
NSCR	no significant change relocation
100	100 Hours reduction
TNC	Trading Name Change
XXX	Informed of Closure

27/7/23	100	Approved	Tesco	Goole		78hrs from 29/8/23
27/7/23	100	Approved	Tesco	Market St, Grimsby		78hrs from 29/8/23
27/7/23	100	Approved	Tesco	Hornsea		78hrs from 29/8/23
28/7/23	100	Approved	Tesco	St Stephens, Hull		78hrs from 29/8/23
28/7/23	100	Approved	Tesco	Doncaster Rd, Scunthorpe		78hrs from 29/8/23
28/7/23	100	Approved	Riverside pharmacy	Brigg		82hrs from 1/9/23
31/7/23	COO	Completed 31/7/23	Lloyds	55 Fieldhouse Rd, Humberston, Grimsby	A.Karim pharma ltd t/a Humberston Pharmacy	
31/7/23	COO	Approved	Sedgemill Ltd	38 Manlake Ave, Winterton, Scunthorpe	Lincolnshire Co-op Ltd	
1/8/23	COO	Completed	Lloyds	Marfleet Health Centre, Hull	VMA Healthcare Services Ltd	
1/8/23	COO	Completed	Lloyds	1 High Street, Barton	Warwick Healthcare Ltd	
3/8/23	XXX	Informed	Boots	156 Hallgate, Cottingham, Hull		Close 11/11/23
3/8/23	NSCR	Completed	Taffs	72 Oswald Rd, Scunthorpe		Open 15/7/23
6/8/23	COO	Approved 5/8/23	Lloyds	14 Mill Street, Driffield	LP SD Forty Four Limited	
9/8/23	COO	Approved 8/8/23	Lloyds	Welton Rd, Brough	AEMV Healthcare Services Ltd	
10/8/23	100	Approved	Boots	Kingston Retail park, Hull		72hrs from 10/9/23
11/8/23	100	Approved	ER Pharmacy	Bransholme		72hrs from 14/9/23

7/9/23	COO	Approved 5/9/23	Lloyds	208 Littlecoates Rd, Grimsby	LP SD Seventy Nine Limited	
8/9/23	COO	Approved 5/9/23	Lloyds	Raj medical Centre, Laceby rd, Grimsby	LP SD Eighty Four Limited	
8/9/23	COO	Approved	Lloyds	Greengables, Station Rd, New Waltham, Grimsby	LP SD Eighty One Limited	
11/9/23	COO	Approved 6/9/23	Lloyds	304 Marfleet Lane, Hull	LP SD Sixty Nine Limited	
11/9/23	COO	Approved	Lloyds	Littondale, Sutton Park estate, Hull	LP SD Ninety Four Limited	
12/9/23	100	Approved	Riverside Pharmacy	Brigg		85hrs from 1/10/23
13/9/23	COO	Approved 7/9/23	Lloyds	Stirling Health Centre, Grimsby	LP SD One Hundred and Three Limited	