

**Open/Closed/Meeting**

**Wednesday 8<sup>th</sup> March 2023**

**Held at Mercure Hull Grange Park Hotel, Willerby, HU10 6EB**

**This meeting was conducted in line with the LPC Code of Conduct and Accountability**

**Present:**

Paul Robinson – Chair	LPC Employed Chair	PR
Jo Lane – Vice Chair	Independent representative	JL
Paul McGorry	Chief Executive Officer	PJM
Yee Jiun Chow	Independent representative	YJC
Annette Mauder	CCA representative	AM
Manuel Mestre-Valdes	CCA representative	MMV
Loredana Pintilie	CCA representative	LP
David Broome	PSNC representative	DB
Joanne Carter	LPC Office Manager	JDC
Hazel Marsden	Commissioning support	HM
Carol Hibbert	Commissioning support	Chi

**Apologies:**

Anthony Bryce	HIPHL	AB
Caroline Hayward	PDP	CJH
Katie Stark	LPC admin officer	KS
Hazel Marsden	Commissioning support	HM
Kate Knapik	Independent representative	KK
Neil Mowbray	AIMp representative	NM
Vacancy	CCA representative	
Vacancy	CCA representative	
Vacancy	CCA representative	
Vacancy	CCA representative	

**Did not attend:**

Jaya Authunuri	Independent representative	JA
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**Subgroups:**

Jo Lane	Governance subgroup	JL
Neil Mowbray	Governance subgroup	NM
Annette Mauder	Governance subgroup	AM
Jon Whitelam	Treasurer	JW
Jo Lane (Vice chair)	Executive committee	JL
Jon Whitelam (treasurer)	Executive committee	JW
Neil Mowbray (Governance group rep)	Executive committee	NM

The meeting started 11am

<b>Open session</b>		
<b>1.</b>	<b>Apologies for absence and introductions:</b>	
	The Chair welcomed all to the meeting.	
	Apologies as above.	

	<p>PR welcomed Carol Hibbert from Commissioning Support, Carol is taking over from HM who is retiring shortly.</p> <p>PR reminded the meeting this was his penultimate meeting.</p>	
<b>2.</b>	<p><b>Committee Governance:</b></p> <p><b>2.1 i.</b> Members to note the contents of the LPC Code of Conduct &amp; inform the Chair of any changes to their declarations of interest as below:</p> <p>ii. Competition Law Compliance Guidelines Noted by all members.</p>	
<b>2a</b>	<p><b>Karyn Harper from Pfizer led the meeting through the information on Paxlovid, covid meds.</b></p>	
<b>3.</b>	<p><b>Minutes of the last meeting – 11.1.23</b></p> <p><b>Humber LPC minutes:</b> Minutes of the last LPC meeting had been circulated prior to the meeting and were accepted as a true record.</p>	
<b>4.</b>	<p><b>Matters arising from the last minutes:</b></p> <p>ABPM machines still available.</p> <p>Spring covid booster will be target at care homes, housebound and immunosuppressed.</p> <p>PCN – MoU received invoiced and waiting for money.</p> <p>Christmas review didn't happen.</p>	
<b>5.</b>	<p><b>Finance report (up to date to the last executive meeting):</b></p> <p><b>Finance report</b> JW led the meeting through the latest finance report including a forecast and how we are currently running.</p> <p>PR explained the project money. Some project money will be re-purposed into WiCs.</p> <p>Extra money coming in for WICS and COPD.</p> <p>Hard to accurately predict the new year, reserves currently at 6.2 months, this year will end very strong.</p> <p>JW led the meeting through a 3-year budget assumptions document. Difficult to predict until we know the outcomes of the NHS services review.</p> <p>Need to cut down on all non-essential spending.</p> <p>The 3-year budget predicts an £89k shortfall due to lack of funding in the coming years.</p>	<p>JDC to check all expenditure lines, inc insurance lines.</p> <p>JDC circulate forecast.</p> <p>JDC to send baseline salary line with JW.</p> <p>JDC to re-calculate cost to close down business.</p>

<p>6.</p>	<p><b>Commissioning support</b></p> <ul style="list-style-type: none"> <li>• Audit of antibiotic prescribing for patients with COPD who have had exacerbations during Q3 2022/23 for all practices.</li> <li>• Highlight patients with asthma who are using six or more short acting beta-2 agonist (SABA) inhalers, and those who have not had a review for over 12 months, to the practices as these patients have an increased risk of hospital admission.</li> <li>• Switching to lower carbon footprint salbutamol MDIs by practice agreement.</li> <li>• Working with practices to support safer re-ordering of prescriptions for SABAs.</li> <li>• Working with care homes to help with proxy ordering.</li> <li>• Continuing work on PPIs to reduce the dose or deprescribe where possible after discussion with patients.</li> </ul> <p>Looking forward, we are working on a draft workplan across the whole ICB region which we will share once finalised.</p> <p>Practice and PCN pharmacy teams forums are held in each place and useful information shared through these groups. In ERY Place we include community pharmacy leads and would request we can share the contact details of the other Places so they can be included. North Lincs and NEL have combined theirs to a joint primary care pharmacy professional forum, Hull and ERY still have separate meetings. The Hull and ERY ones are also attended by Caroline Hayward on behalf of the LPC.</p>	<p>CHi to invite CH to other PCN lead meetings.</p>
<p>7.</p>	<p><b>PSNC representative</b></p> <p>Job well done to the comms team at PSNC for recognition of community pharmacy.</p> <p>Price concessions 40% all cat A &amp; M, creating serious over spend.</p> <p>HRT PPC change from 1<sup>st</sup> April – issues will be raised with community pharmacy. Not all HRT is on the list, and all HRT must be on its own prescription. PPC won't be covered by RTEC.</p>	<p>KS add info to digest.</p>
<p>8.</p>	<p><b>TAPR/RSG (Transforming Pharmacy Representation Programme)</b></p> <p>SGM next week, votes received so far say yes.</p>	
<p>9.</p>	<p><b>IP Pathfinder</b></p> <p>EOI from ICB with 5 models which need costing.</p> <ol style="list-style-type: none"> <li>1. Hub &amp; spoke MAS.</li> <li>2. H &amp; S hypertension.</li> <li>3. CVD detection, protection, and management.</li> <li>4. COPD build on pilot.</li> <li>5. Special review of patients with more than 8 prescription items.</li> </ol> <p>4-hour session for prescriber. Medics day rate £300. £300 sessional fee x 47 weeks rounded up £15K payment to contractor.</p> <p>CPCS/WICS fee for referral.</p> <p>Hypertension case finding fee £10.</p> <p>COPD £10 referral fee.</p>	

10.	<p><b>Primary Care Networks</b></p> <p>Continuing to support and looking at place level cover. An idea of one PCN pharmacy lead per place and becoming an actual role.</p>	
11.	<p><b>Services</b></p> <p><b>GP CPCS/WICS</b> PR led the meeting through the latest report.</p> <p>WICS evaluation – suggested to Laura to ask PSNC to evaluate service. Local service funded by ICB but not national service.</p> <p>Demographic analysis &amp; patient experience. If service is extended may look to do a patient survey.</p> <p><b>DMS</b> No further update, currently not meeting target.</p> <p><b>Hypertension case finding &amp; Optoms referral.</b></p> <p><b>COPD</b> No progress.</p> <p><b>Smoking Cessation Service</b> HUTH &amp; NLAG can refer. NLAG ‘SCS light’ version pushed back with price. Committee happy to proceed with service.</p> <p><b>COVID meds for at risk groups (CMSS)</b> Up and running and a surprising number of referrals in the first week.</p> <p><b>ABPM</b> No update – reminder in digest.</p>	<p>CJH &amp; AB to progress</p> <p>KS remind pharmacies about the option of borrowing a machine.</p>
12.	<p><b>COVID-19</b></p> <p>Spring vaccine booster, only care homes, housebound and immunosuppressed.</p>	
13.	<p><b>2022/23 Flu season</b></p> <p>A bumper year this year, vaccine has helped. No figures yet.</p> <p>EOI sent for vaccine training.</p>	
14.	<p><b>CPPE</b></p> <p>The Chief Pharmaceutical Officers Pharmacy leader’s development programme applications open until 17<sup>th</sup> April.</p> <p>eLearning cancer and early diagnosis. Cardio Vascular therapeutical. ACT programme. Leading for change, 6 months online. All new batch online workshops live.</p>	
15.	<p><b>Control of Entry/Exit &amp; PCSE</b></p> <p>16 January 2023 Taffs relocation – supported. 21 January 2023 Lloyd’s consolidation still ongoing. 27 January 2023 Bestway Princes Ave to L Chan Ltd 8 February 2023 Unforeseen appeal for Anlaby. 28 February 2023 confirm Healing pharmacy now Edunne Healthcare Ltd, T/A Healing pharmacy.</p>	

	<p>Lloyds Sammon Road – JHL Ltd new owners</p> <p>Locally agree services need reviewing on the back to the loss of 100-hour pharmacies.</p> <p>All Lloyds contracts are being handled by central team.</p>	
16.	<p><b>AOB</b></p> <p>Nothing brought to the meeting.</p>	

The meeting closed at 4.00pm

<b>Future meeting dates:</b>		
Wednesday 10 May 2023	11am	Mercure Hotel
Wednesday 5 July 2023	TBC	TBC
Wednesday 13 September 2023	LPC & AGM	TBC
Wednesday 8 November 2023	TBC	TBC
Wednesday 10 January 2024	TBC	TBC
Wednesday 13 March 2024	TBC	TBC