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This meeting will be conducted in line with the LPC Code of Conduct and Accountability

AGENDA – OPEN/CLOSED

Date & time of meeting: **Wednesday 13 September 2023 commencing 1pm prompt**
 Venue of meeting: **City of Culture Suite, Mercure Hotel Grange Park, Willerby**

		Lead	Paper	Desired Outcome
1pm	Apologies for absence	Chair		
	Welcome and introductions			Welcome all to the meeting and a round of introductions from staff/members.
	Information and structure			To inform the new committee of what will happen in the meeting and the LPC.
	Formalities			Update on : Appointment of vice chair, treasurer, executive committee. <ul style="list-style-type: none"> Agree to whats app group
	Governance	Chair		1) LPC code of Conduct/Governance documents 2) Declarations of interest/confidentiality agreement 3) Competition Law guidelines
1.30	Minutes – 5 July 2023	Chair	Yes	To agree accuracy of Open/Closed and Strategy meeting minutes
1.35	Matters Arising	Chair		To allow discussion or clarification of issues within the minutes not on the agenda
1.50	Finance report 5.1 Finance report	Chair	Yes	Update the committee with current financial status , end of year forecast.
2pm	CPPE	DN		To update committee
2.10	Commissioning support	CH		To update committee
	CPE Representative	DB		No update expected
2.20	Primary Care Networks 1. PCN Leads	Chair	Verbal	To update committee Lets talk resilience training

2.30	Services <ul style="list-style-type: none"> • GP referral into CPCS • DMS • WICS • Hypertension case finding & optoms • ABPM machines • COPD • SCS • CMDU • PCS • OOS 	CEO JW		Update Update Update
3pm	Comfort break			
3.30	Winter season 23/24 <ul style="list-style-type: none"> • Covid • Flu 	Chair/CEO		
3.45	Control of Entry/Exit & PCSE	CEO	Verbal	To update committee
4pm	AOB			To be notified to the Chair

Closed session begins

4.05pm	LPC member issues <ol style="list-style-type: none"> 1. Finance update 2. LPC logo 3. Chair annual leave 4. Office update 5. New equipment 6. CEO objectives for 23/24 	Chair		To update committee 1. Update To agree a budget
5pm	AOB			To be notified to the chair

This meeting has been sponsored by way of stand space by Chiesi UK Ltd

Future meeting dates		Location:
Wednesday 8 November 2023		TBC
Wednesday 10 January 2024		TBC
Wednesday 13 March 2024		TBC