

Open Meeting

Wednesday 11th May 2022

Held at Mercure Hull Grange Park Hotel, Willerby, HU10 6EB

This meeting was conducted in line with the LPC Code of Conduct and Accountability

Present:

Paul Robinson – Chair	LPC Employed Chair	PR
Jo Lane – Vice Chair	Independent representative	JL
Paul McGorry	Chief Executive Officer	PJM
Yee Jiun Chow (joined online)	Independent representative	YJC
Kate Knapik	Independent representative	KK
Lisa McGowan (last meeting)	CCA representative	LMc
Annette Mauder	CCA representative	AM
Neil Mowbray	AIMp representative	NM
Jon Whitelam	CCA representative/treasurer	JW
Mari Williams (last meeting)	CCA representative	MW
David Broome	PSNC representative	DB
Andrea De Oliveira Amaral (arrived 11.30)	PCN lead	AA
Joanne Carter	LPC Office Manager	JDC
Katie Stark	LPC admin officer	KS

Apologies:

Jaya Authunuri	Independent representative	JA
Manuel Mestre-Valdes	CCA representative	MMV
Loredana Pintilie	CCA representative	LP
Hazel Marsden	Commissioning support	HM
Anthony Bryce	HIPHL	AB
Caroline Hayward	PDP	CJH
Vacancy	CCA representative	
Vacancy	CCA representative	

Subgroups:

Jo Lane	Governance subgroup	JL
Neil Mowbray	Governance subgroup	NM
Lisa McGowan	Governance subgroup	LMc
Jon Whitelam	Treasurer	JW
Jo Lane (Vice chair)	Executive committee	JL
Jon Whitelam (treasurer)	Executive committee	JW
Neil Mowbray (Governance group rep)	Executive committee	NM

The meeting started 11.02am

Open session	
1.	<p>Apologies for absence and introductions:</p> <p>The Chair welcomed all to the meeting and asked for introductions for the guest.</p> <p>Apologies as above.</p>

2.	<p>Committee Governance:</p> <p>2.1 i. Members to note the contents of the LPC Code of Conduct & inform the Chair of any changes to their declarations of interest as below:</p> <p>Neil Mowbray is now in Day Lewis superintendent's office. Lisa McGowan stepping down after this meeting. Mari Williams stepping down after this meeting.</p> <p>ii. Competition Law Compliance Guidelines Noted by all members.</p>	
2a	Jo Scott gave a presentation on non-valvular AF	JDC to share attendee emails and share training info for 22/9/22
3.	<p>Minutes of the last meeting – 11.5.22</p> <p>Humber LPC minutes: Minutes of the last LPC meeting had been circulated prior to the meeting and were accepted as a true record.</p>	
4.	<p>Matters arising from the last minutes:</p> <p>PSNC financial guidance for LPCs shared with Smailes Goldie.</p> <p>Hub & spoke consultation submitted.</p> <p>SSP article was shared in digest.</p> <p>PCN lead meeting had been held.</p> <p>Article on recruitment of PCN leads was in progress.</p> <p>PNAs are all out, North Lincs must be in this coming weekend.</p> <p>PWS service ended early due to staff member leaving. No plan to replace PWS.</p> <p>One-page call scripts and RSG summaries for independent contractors to be called and asked to respond to RSG vote done.</p>	
5.	<p>Finance report (up to date to the last executive meeting):</p> <p>Finance report JW gave an update on the finance report, a good start to the year financially.</p> <p>Utilities and salary costs need to have a budget line added to finance report.</p> <p>The GPCPCS team are being extended in post with the remaining money from the PWS service.</p>	JDC/JW to liaise
6.	<p>PSNC representative</p> <p>CPAF is now out.</p>	

	<p>A reminder to all contractors to report price increases and discrepancies, these must be reported to PSNC, as often as needed.</p> <p>RSG got over the line.</p> <p>PSNC currently working on a toolkit for LPCs.</p> <p>Some discussions over future levy/budget.</p> <p>Humber ICS is the biggest geographical area.</p>	KS reminder in digest
7.	<p>Primary Care Networks</p> <p>Approval to withdraw AB PR updated the meeting on the current situation with PCN leads. AB has been acting lead for a number of PCNs for some time. However, the number of PCNs is increasing and to try and encourage pharmacy staff to take up the role the suggestion is to remove AB from acting lead. This would be done with the hope that it would encourage contractors to engage.</p> <p>The meeting agreed – AB would be withdrawn from being PCN lead.</p> <p>PCN lead vacancies The meeting discussed the best way to recruit new leads and would continue with the plan to write a ‘job advert’ style article which would be shared with contractors. This would include the backfill rate, money available for support, highlight it doesn’t need to be a pharmacist. A recruitment campaign would ensue.</p>	<p>AB to start process of withdrawal</p> <p>AB produce article</p>
8.	<p>Communications The meeting discussed improving communications with contractors and the best way to do this.</p> <p>After discussion it was agreed we would do the following:</p> <ul style="list-style-type: none"> • Continue with the digest with minor changes. • Increase social media presence. • Produce podcasts and webinars (including hints and tips and services). • Quarterly digital newsletters for things which may have been missed. 	LPC office to progress
9.	<p>Services</p> <p>GP CPCS Latest figures show 1115 referrals across 110 pharmacies, the best pharmacy has done 71 referrals. When comparing with MAS, the numbers are very low.</p> <p>WICS Pilot approaching starting in Hornsea/Driffield before adding Scunthorpe and finally out of hours services.</p> <p>A bid has been submitted for more funding.</p>	

	<p>DMS Referrals are now coming through, NLAG not fully running yet. HUTH to share data from March. 5 referrals in March increasing to 79 in June.</p> <p>DMS is an Essential service and therefore contractors must do it.</p> <p>Hypertension case finding & Optoms referral 1448 clinical checks have been carried out across the ICB by 104 pharmacies, which is approximately a 30% activity rate for pharmacies.</p> <p>198 GP referrals, 12 of which were for ABPM.</p> <p>Optoms referral A pilot of the pilot is now available in Scunthorpe.</p> <p>COPD September rollout.</p> <p>Smoking Cessation Service 30 contractors signed up; a webinar was held the previous evening locally for the ICS. Mental Health inpatients and NHS staff is the initial target.</p> <p>Flu Vaccine training booked for Sunday 17th July at the Mercure Hotel.</p>	
10.	<p>COVID-19</p> <p>Vaccine Deadline of 14 July for contractors who previously provided the Covid vaccination. If not provided before than the deadline is 20th July to submit your expression of interest to provide the vaccine.</p> <p>Covid phase 5 would roll out in September 2022.</p>	
11.	<p>CPPE An updated CPD sheet had been shared with the LPC prior to the meeting. An update including:</p> <ul style="list-style-type: none"> • Leading for change, open for applications. • New geonomics resource. • Share decision making – self-directed ecourse. <p>New workshops starting next week</p> <ul style="list-style-type: none"> • Inhaler technique. • Consultation skills. • Chronic pain. 	
12.	<p>Control of Entry/Exit & PCSE</p> <p>18 May 2022 Rowlands Cleethorpes into Karma medical – passed</p>	
13.	<p>PNA 2022-2025</p> <p>All area PNAs are now out and to be returned by the following dates: NL – 18 July Hull – 10 August ER – 9 September NEL – 11 September</p>	

14.	AOB None.	

The meeting closed at 4.03pm

Future meeting dates:		
Wednesday 14 September 2022	TBC	TBC
Wednesday 9 November 2022	TBC	TBC
Wednesday 11 January 2023	TBC	TBC
Wednesday 8 March 2023	TBC	TBC

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