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This meeting will be conducted in line with the LPC Code of Conduct and Accountability

**AGENDA – OPEN/CLOSED**

Date & time of meeting: **Wednesday 9 September 2020 commencing 1pm prompt**  
 Venue of meeting: **Teams**

		Lead	Paper	Desired Outcome
1	<b>Apologies for absence</b>	Chair		
2	<b>Governance</b>			1) LPC code of Conduct/Governance documents 2) Declarations of interest/confidentiality agreement 3) Competition Law guidelines
3	<b>Minutes – 8 July 2020</b>	Chair	Yes	To agree accuracy of Open/Closed and Strategy meeting minutes
4	<b>Matters Arising</b>	Chair		To allow discussion or clarification of issues within the minutes not on the agenda
5	<b>Finance report</b> 5.1 Finance report		Yes	1) Update the committee of current financial status
6	<b>Work plan</b> 6.1 Flu update 6.2 funding bid 6.3 PQS phase 2 6.4 Services restart plan 6.5 Covid-19 update	CEO	Verbal	
7	<b>LPC Wright review</b>	Chair		Update and feedback from morning meeting
8	<b>LPC member issues</b> 8.1 Governance subgroup update 8.2 LPC office roles and responsibilities 8.3 LPC office future	JW Chair	Yes	To agree decisions
9	<b>AOB</b> 9.1 Annual Report			<a href="https://communitypharmacyhumber.co.uk/wp-content/uploads/sites/22/2020/09/CPH-Annual-Report-2020-FINAL.pdf">https://communitypharmacyhumber.co.uk/wp-content/uploads/sites/22/2020/09/CPH-Annual-Report-2020-FINAL.pdf</a>

Future meeting dates:		
Wednesday 11 November 2020	09.30-16.30 <b>TBC</b>	Teams
Wednesday 13 January 2021	09.30-16.30 <b>TBC</b>	TBC
Wednesday 10 March 2021	09.30-16.30 <b>TBC</b>	TBC