

This meeting will be conducted in line with the LPC Code of Conduct and Accountability

AGENDA – OPEN/CLOSED

Date & time of meeting: **Wednesday 3 July 2019 commencing 9:30am prompt**
Venue of meeting: **Cottingham Parks Golf Club, Cottingham, HU16 5SW**

		Lead	Paper	Desired Outcome
1	Apologies for absence Neil Mowbray – LPC member David Broome – PSNC rep Hazel Marsden - NECS	Chair		
2	Governance			1) LPC code of Conduct/Governance documents 2) Declarations of interest/confidentiality agreement 3) Competition Law guidelines
3	Minutes – 1st May 2019	Chair	Yes	To agree accuracy of Open/Closed and Strategy meeting minutes
4	Matters Arising 13.1.1 ERY Council contracts	Chair		To allow discussion or clarification of issues within the minutes not on the agenda
5	Finance report	Treasurer	Yes	1) Update the committee of current financial status
6	6.1 Committee Update Report 6.2 PSNC Representative	CO DB	Yes	To update committee Apologies received due to another meeting
7	LPC work plan 7.1 2019/20	Chair	Yes	To update committee on 2019/20 work plan
7a	Reflective Feedback from LPC Office [1-hour]	All		Reflective feedback for task + finish sub-group
8	NHS Pharmacy Contract 8.1 CPAF completion	CO	Verbal	To update and feedback
9	Advanced services 9.1 NHS Flu Vaccination	PSL		To receive an update
10	10.1 Enhanced Services 10.1.1 PODIS 10.1.2 H/T	PDP PDP	Verbal Verbal	To receive an update on activity To receive an update on activity
Lunch [12:30 – 13:30]				

11	Service Developments/ Initiatives	CO		To receive an update
	11.1 STP Programme			To receive an update
	11.1.1 Workforce groups	CJH / JMC	Verbal	
	11.2 Primary Care Networks	Chair		To discuss options
12	Commissioning support	HM		No information at time of sending agenda
13	Local Authorities			
	13.1 Public Health Services			
	13.1.1 Hull Smoking	PI&PHL		To receive an update
	13.1.2 Hull Sexual Health	PDP		
14	NHS England			
	14.1 Pharmacy Issues	CO	Verbal	To update the committee
15	Control of Entry/Exit & PCSE			
	15.1 Area Team	CO	Verbal	To update the committee
	15.1.1 Change of ownership			
	15.1.2 Relocation			
16	CPPE	JL	Verbal	To update committee
17	LPC buddy system	All	Verbal	To agree next topic
18	AOB			To be notified to the Chair
	Closed Session			
19	LPC members only issues [15:15]			
	19.1 Finance			
	19.1.1 LPC budget 2019 -2022	Treasurer	Yes	To update
	19.2 Risk Log June 2019	CO	Yes	To update the committee
	19.3 Executive Minutes	CO	Yes	For ratification
	19.4 Sub-group feedback			
	19.4.1 Governance sub-group	JW		To update the committee
	19.4.2 Task sub-group	JL		To update the committee
	19.5 CCA reporting questions	CCA reps		To agree who is responsible for completing
	19.6 Head-line Objectives	CO/Chair	Yes x 1	To share objectives
	19.7 Measurable Outcomes	CO/Chair		To agree for field roles
	19.8 Review of decisions	Chair		To ensure capture of decisions
20	AOB – members items			To be notified to the Chair prior to the meeting

LPC Strategy Session: This will follow the open session at 14:00 to 15:00
LPC self-assessment review for 2019-20

Future meeting dates:		
Wednesday 4 September 2019	13.00 – 21.00	The Village Hotel, Hull
Wednesday 6 November 2019	09.30-16.30	Cottingham Parks Golf Club, Cottingham
Wednesday 8 January 2019	09.30-16.30	Cottingham Parks Golf Club, Cottingham
Wednesday 4 March 2020	09.30-16.30	Cottingham Parks Golf Club, Cottingham