

Open/Closed/Strategy Meeting

Wednesday 3 January 2018

Held at Cottingham Parks Golf Club, Cottingham

This meeting was conducted in line with the LPC Code of Conduct and Accountability

Present:

Paul Robinson – Chair	Employed Chair	PR
Joanne Lane – Vice Chair	Independent representative	JL
Karen Bednarski	CCA representative	KB
Manish Khanna	Independent representative	MK
Annette Maudar	CCA representative	AF
David Miller	CCA representative	DM
Karen Murden	CCA representative/Pharmacy Contract Support Lead	KM
Ian Woolley	Independent representative	IW
Matthew Greenwood	CCA representative	MG
David Broome	PSNC representative	DB
Anthony Bryce	Health Integration Lead	AB
Joanne Carter	LPC Office Manager	JDC
Janet M Clark	LPC Chief Officer	JMC
Steve Mosley	SIP	SM
Kate Knapik	Observer – Whitworths Chemist	KK

Apologies:

Caroline Hayward	PDP	CJH
John Mackenzie	Independent representative	JEM
Lisa McGowan	CCA representative	LM
Fiona Sitch	AIMp representative	FS
Kate Stark	LPC Admin Officer	KS
Jon Whitelam	CCA representative	JW

Did not attend:

Dana Field	CCA representative	DF
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The meeting commenced at 9.30am.

		Action
1.	Apologies for absence and introductions: Apologies as above.	
2.	Committee Governance: 2.1 i. Members to note the contents of the LPC Code of Conduct & inform the Chair of any changes to their declarations of interests ii. Competition Law Compliance Guidelines Noted by all members	
3.	Minutes of the last meeting – 6.9.17: Humber LPC minutes: Minutes of the last LPC meeting had been circulated prior to the meeting and	

	were accepted as a true record with some spelling amendments.	
4.	<p>Matters arising from the last minutes:</p> <p>MRC/domMAR scheme 10.2 No further progress made on the domMAR scheme in ERYCCG. LPC expressed concerns regarding a proposal for care providers to produce their own charts. Worked up combined update SLA but due to differences between the Hull & East Riding Universal Medication Policy we have expressed concerns that it is unworkable for community pharmacies to follow particularly those on the boundary. We will continue to work towards a more consistent approach.</p> <p>LPC Meeting Evaluation 20.2 Paul Robinson informed the meeting evaluation forms would not be required for the foreseeable future.</p> <p>Executive Committee minutes – October 2017 20.3 The constitution would be addressed at the next AGM, with a view to changing the non-attendance from 3 consecutive meetings to 2 meetings.</p> <p>Governance subgroup 20.4.2 Janet Clark and Joanne Carter would be attending a meeting with the landlord on 10 January 2018 following the health and safety proposal.</p> <p>AOB 21 Pharamcy2U were conducting telephone MUR's however, this was a private service they were offering.</p>	
5.	<p>Finance report:</p> <p>David Miller led the meeting through the latest finance report. The report showed a predicted overspend of £10,000 which was largely down to sickness and the HR contract with Ellis Whittam. Funding grants received for this financial year had been paid during the previous financial year and this reflected in the accounts. All the large outlays for this year had already been paid.</p> <p>Going forward we would need to 'tighten our belts'. Zero budgeting to be looked at.</p>	
6.	<p>Reports</p> <p>6.1 The chief officers' report would be used throughout the meeting.</p> <p>6.2 PSNC representative David Broome informed the meeting the new Chief Executive of PSNC was due to start during May 2018.</p> <p>Price concessions had been updated again – this process would be changing but unsure of the format at this stage. Another LPC had produced a document to help alleviate local tensions; the meeting agreed this should be re-produced for Humber.</p> <p>David Broome also informed the meeting about a consultation on pregabalin and gabapentin. Responses from as many contractors as possible. Following a vote within the meeting, 2 members voted Schedule 3 no safe storage and the remaining members voted Schedule 4.</p>	<p>Kate Stark to reproduce document.</p> <p>Kate Stark to put consultation in weekly digest. JMC to respond accordingly.</p>

	No update on quality payments.	
7.	<p>LPC work plan update</p> <p>Paul Robinson led the meeting through the 2017-18 work plan. Good progress with specific activities/targets had been made.</p> <p>Diabetes had been dropped, and dementia service had seen little progress</p> <p>PODIS had been agreed in all 4 areas. NL still waiting for board approval – information would be given at the MAS event on 11 January 2018.</p> <p>COPD, Asthma and inhaler technique proposed for next years’ work plan.</p> <p>Cancer would be promoted through HLP; this also proposed for next years’ work plan.</p> <p>78% of contractors were now Health Living Pharmacies. This needs maintaining and moving forward.</p> <p>A meeting had been arranged with Mark Etherton from East Riding to discuss hypertension screening. Some British Heart foundation funding was available.</p> <p>The quality point’s ambition of 75% should be achieved.</p> <p>IG governance toolkit would need completing shortly, the toolkit would be changing during the next financial year and new criteria added.</p> <p>SCR requires over 100 accesses to keep above threshold. The meeting felt having a target on SCR access was inappropriate.</p> <p>Pharmacy losses could be obtained by submitting freedom of information.</p> <p>MUR engagement had improved and was now at 91%.</p> <p>NMS engagement was slightly above national average at 74%.</p> <p>Humber pharmacies had provided 17500 flu vaccinations this season.</p> <p>Enhanced service delivery had generated £1m which was an increase of around £70000. This figure does not include PODIS.</p> <p>Local authority services were on a decline with methadone at 10% lower and needle exchange at 32% lower.</p> <p>PharmOutcomes training to be provided including payments. This would be LPC employees who provide this.</p> <p>£2.5m non dispensing income.</p>	<p>Joanne Carter to update work plan</p> <p>Kate to include IG governance toolkit reminder in LPC Digest</p> <p>Steve Mosley to submit</p> <p>Kate Stark to circulate document once data cleansed.</p> <p>Steve Mosley to visit Ian Woolley to discuss PharmOutcomes training.</p> <p>Summary to go in digest.</p>
8.	<p>Quality Points Update</p> <p>8.1 Quality Points – No update was available.</p> <p>8.2 HLPs - An update had been given during item 7.</p>	
9.	<p>Advanced Services</p> <p>9.1 MUR</p>	

	<p>MUR statistics for April 2017 to July 2017 had been included in the Chief Officer's report for information.</p> <p>9.2 NMS NMS statistics for April 2017 to July 2017 had been included in the Chief Officer's report for information.</p> <p>An increase in figures for both MURs and NMS had resulted in additional income of £19474.</p> <p>9.3 Flu Vaccination The flu vaccination service had been very successful, one known case of double vaccination in the Humber area.</p> <p>The meeting felt a discussion with LMC was important as service was welcomed by CCGs.</p> <p>Pharmacies can now vaccinate social care workers.</p> <p>Pharmacies advised not to pressure care homes.</p> <p>Pharmacies asked to share any incidents with local immunisation teams.</p> <p>9.4 NHS Urgent Medication Supply Advanced Service (NUMSAS) 9.4.1 Local implementation update The meeting felt NUMSAS is not working well. Janet Clark explained a local incident which occurred due to the pharmacy not realising they were live and not having enough NHSmail addresses for staff to access referrals from NHS111. The meeting suggested a test email to all pharmacies to check for responses and liaise with NHSE before contractor going live.</p> <p>9.5 Contractor Events 9.5.1 North Lincolnshire MAS – 11 January 2018 Event nearly full. PODIS information being added to evening.</p> <p>9.5.2 Care Navigation NE Lincs Anthony Bruce to attend. Expression of interest to be taken from NEL contractor.</p>	<p>Steve Mosley to calculate the average flu jab per contactor number</p> <p>Janet Clark to add to pharmacy issues agenda</p> <p>Kate Stark - Expression of interest to go in LPC digest</p>
<p>10.</p>	<p>Enhanced Services</p> <p>10.1 PODIS – Hull & ERY All 4 areas could be live for PODIS by March 2018. Suggested a re-launch required. The meeting agreed to split the full list of contractors between all members and LCP staff to contact all contractors with a view to reviewing the PODIS process as uptake is low. A refresher for pharmacies.</p> <p>Paul Robinson required commitment from the members to make personal contact.</p> <p>Ian Woolley had signed up for PODIS but had yet to receive access.</p> <p>10.2 MRC/domMAR scheme No update. All pharmacies now accredited on PharmOutcomes. Still waiting on updated SLA.</p> <p>10.3 Service Activity The meeting was presented with a service activity report which high-lighted accredited and active pharmacies. The meeting suggested we held a further</p>	<p>Paul Robinson to write script</p> <p>Paul Robinson to chase up ER and NEL Boots contract plus palliative care for Hull</p> <p>Joanne Carter to contact Erica Ellerington</p>

	<p>event similar to the one stop event, to re-train pharmacies across the service library.</p> <p>The report also high-lighted the value of the LPC, report to be re-formatted and attached to the quarterly newsletter.</p>	<p>Steve Mosley to re-format Kate Stark to attach to newsletter.</p>
<p>11.</p>	<p>CCGs</p> <p>11.1 ERY CCG 11.1.1 BHF Blood Pressure Award Programme A potential new service for raised blood pressure – see HIL report. A meeting was arranged for 4 January 2018.</p> <p>Anthony Bryce suggests this could be a service run in conjunction with HLP, to make use of full pharmacy team.</p> <p>11.2 Hull CCG Approval being sought for continuing all enhanced services – PURMS is on the list to be continued.</p> <p>Minor Ailments - current consultation on OTC products may have an effect.</p> <p>Caroline Hayward and Paul Robinson meeting with Dr Dan Roper – to discuss addition to prescription pain killers. Looking for sign posting potential patients.</p> <p>East Riding also looking for funding for prescription medication addiction.</p> <p>11.3 North Lincs CCG Re-launching MAS adopting the NEL service plus more conditions. Platform was live from 1.1.18 – training event 11 January 2018. PODIS information would be included in the event.</p> <p>11.4 North East Lincs CCG No update.</p> <p>11.5 STP Programme 11.5.1 Humber LPC is in the process of trying to obtain funding for an AF service.</p> <p>Humber LPC is committed to services and looking to compliment Hypertension/Blood pressure service.</p> <p>11.6 Public Health East Riding – Health through warmth – a bid towards the end of January 2018 to work with pharmacy to enhance stay well this winter campaign.</p> <p>No full programme of public health campaigns as yet.</p> <p>NHS England will mandate:- February 2018 – nationwide – Keep well (mandated) Nov/Dec Blood pressure (mandated)</p> <p>4 other local campaigns – Anthony Bryce to liaise with Chris Sharpe (PHE)</p> <p>West Yorkshire/North Yorkshire/Humber - working together on these campaigns.</p> <p>January – dry January – electronic resources only</p>	<p>Paul Robinson to contact Will Uglow.</p>

	<p>MECC link – online signposting tool – some resources available to pharmacy</p> <p>January – Smoke free February- Stroke/FAST</p> <p>Lack of resources is the biggest issue.</p> <p>11.7 Social Prescribing Anthony Bryce meeting with Hull social prescribing lead.</p> <p>ER tender – Not able to bid independently. Possibility of joint work with social prescribing once contract awarded.</p> <p>11.8 Primary Care Home Accountable care organization. NL Care Networks see http://napc.co.uk/primary-care-home/</p>	
12.	<p>Commissioning Support No information available.</p>	
13.	<p>Local Authorities</p> <p>13.1.1 ERY PNA 2018-2021 – 60-day consultation period ended on 1st December 2017. A review of feedback discussed. NHSE/LPC concerns over gaps created by local service/future provision so requested statement that these would be offered to existing contractors in the first instance.</p> <p>13.1.2 Hull PNA 2018-2021: draft document out for 60-day consultation commenced 30th November 2017 until 29th January 2018.</p> <p>13.1.3 North Lincolnshire PNA 2018-2021: 60-day Consultation starts 1.12.17 until 31.01.18 North Lincs pharmacies will have received an email on Friday 1st December advising them that the NL Pharmaceutical Needs Assessments (PNA) 2018-2021 60-day Consultation starts 1.12.17 until 31.01.18.</p> <p>13.1.4 North East Lincs – awaiting draft PNA for consultation.</p> <p>13.2 Substance Misuse tenders NL – Paul McGorry had assisted with the direction of travel.</p> <p>Hull – will be out of tender later this year – includes supervised consumption but not needle exchange. Budget had been reduced significantly.</p>	
14.	<p>NHS England/STP</p> <p>14.1 Community Pharmacy Assurance Framework – contract monitoring survey NHSE where happy with the stores which had been visited.</p> <p>14.2 Pharmacy Integration Fund meeting - 16 November 2017 A report had been circulated prior to the meeting.</p> <p>14.3 Bank Holiday Openings Directed bank holiday claims would now go through PharmOutcomes.</p> <p>Easter bank holiday rota had been requested.</p> <p>Bank holiday rota rates are due to be reviewed shortly. Please email Janet</p>	Bank Holiday rota rates to

	<p>Clark with any reasonable suggestions.</p> <p>14.4 Failure to open Failure to open notification is now on PharmOutcomes.</p> <p>Annette Maudar has no access to PharmOutcomes – Steve Mosley to arrange access.</p> <p>Breach notices are going up.</p> <p>14.5 NHSmail NHS mail addresses are to be utilized more going forward. NHS England would like to see this being the only email address used.</p>	<p>be sent to Janet Clark</p> <p>Steve Mosley to give Annette Maudar access to PharmOutcomes</p>
15.	<p>Control of Entry/Exit & PCSE</p> <p>15.1 Area Team/PCSE 2 notifications of permanent changes to supplementary hours had been received, Weldricks Pharmacy Crowle and Cottingham Chemist Waltham.</p> <p>Brocklehurst Pharmacy, Wold Road Hull had closed 22 December 2017 but official notification received to date.</p> <p>15.1.1 Relocations Tatari Realty Company Ltd trading as Drugs4Delivery , Unit 3, Alexandria Dock Business Centre, Grimsby, DN31 1UL to Unit 4, Acorn Business Park, Moss Road, Grimsby, DN32 0LW. Relocated on 6.11.17.</p> <p>Ivanov & Smales Pharm Ltd, Atropa Pharmacy, 722-724 Hessle Road, Hull to Unit 299 National Avenue, The ideal business park, Hull, HU5 4JB. Relocated on 4.12.17.</p> <p>Boots Prospect Centre submitted an application to relocate to St Stephens's shopping centre. Interest declared by Matthew Greenwood, Karen Murden, Annette Maudar and Karen Bednarski. The relocation was supported by the LPC committee.</p> <p>15.1.2 Combined change of ownership & relocation Georgemead Ltd T/A Cohens Chemist from 19-21 The Square, Hessle, North Humberside, HU13 0AE to Hessle Grange Primary Care Centre, 11 Hull Road, Hessle, North Humberside, HU13 9LZ. Granted subject to 30-day appeal.</p> <p>15.1.3 Change of ownership Change of ownership application for Meds UK Ltd at 29 Bessingby Gate, Bridlington, YO16 4RB by Heswoo Investments Ltd – granted.</p> <p>Consolidation applications were never in scope for PCSE. New provider is PCC.</p>	
16.	<p>CPPE</p> <p>16.1 Update Joanne Lane gave an update on behalf of CPPE Mary Secole leadership programme still has places available – this would possibly be moved from Sheffield to Leeds. Joanne Lane will share a link to the feedback for the training.</p> <p>Summer semester is currently being planned and will be out mid-February.</p> <p>Some training is being re-formatted into clinical teaching.</p>	<p>Joanne Lane to share training feedback</p>

	<p>Re-validation will be available from March – Fit for purpose after review.</p> <p>EHC workshop is available in Hull for 6 February 2018. Also available clinical assessment skills and COPD & Asthma review.</p> <p>CPPE are planning an event on a Sunday to review the success.</p> <p>April would be patient safety focus - anti-coagulation</p>	
17.	<p>AOB</p> <p>Nothing brought to the meeting.</p>	
18	<p>LPC Members only issues</p> <p>18.1 Finance Report No further questions on the finances.</p> <p>18.2 Executive Committee minutes – December 2017 Minutes of the last LPC meeting had been circulated prior to the meeting and were accepted as a true record, with the following amendment:</p> <p>Matters Arising from previous minutes HLP champion Training 160 pharmacies registered on RSPH website. Support for HLP needs to be sustained.</p> <p>18.3 LPC sub-groups A joint subgroup meeting to take place prior to the LPC meeting – both sub-groups to liaise with Janet Clark.</p> <p>Potential costs of performance and review roles before executive meeting.</p> <p>18.3.1 Performance subgroup No progress had been made. Performance reviews for the Chair and Chief Officer to be arranged during February – for reporting at March meeting.</p> <p>18.3.2 Governance subgroup – no update.</p> <p>18.4 CCA reporting questions These would be completed following the meeting by CCA representatives</p> <p>18.5 Upcoming events 18.5.1 Chief Pharmaceutical Officer’s Conference 2018 Paul Robinson is registered to attend.</p> <p>18.6 CPH Ltd Paul Robinson led the meeting through a report on incorporating the LPC office and the benefits it would entail. The next steps are to gain legal advice. Ian Woolley proposed a £3000 spend on legal advice, the meeting agreed.</p>	<p>Subgroups to liaise with Janet Clark</p> <p>Joanne Carter to liaise with Performance subgroup/Chair and Chief Officer</p> <p>Paul Robinson to take forward</p>
19	<p>AOB</p> <p>Humber LPC were aware of a documentary to be aired on Monday 8th January 2018 at 7.30 pm on BBC1: Boots Pharmacist under pressure.</p>	

The meeting closed at 15.14

Future meeting dates:		
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Wednesday 7 March 2018	9.30-16.30	Cottingham Parks, Golf Club, Cottingham
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