

# Annual Report

## April 2016 to March 2017



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**LPC Vision 2014-18**



A more detailed account of the LPC Vision can be found on our website at:

<http://communitypharmacyhumber.org/about-us/lpc-strategy-vision/>

## Annual Report



### LPC Chair's Report

The early part of 2016/2017 was dominated by the implications of the Pharmacy Funding cuts and the Hub and Spoke dispensing consultations. Community Pharmacy Humber submitted robust responses to both consultations and we were pleased to see that the proposals within the hub and spoke consultation were not progressed. However, despite our best efforts and a national campaign we were unable to prevent a significant funding cut being imposed on contractors from December 2016 which will reduce the profitability of the average pharmacy in our footprint by over £40,000 over 16 months.

The LPC committed to supporting contractors to face up to the challenge of the cuts by maximising income from advanced services, reducing remuneration losses and embracing the Quality Points element of the pharmacy reforms. To that end the LPC invested in additional resource on fixed contracts to ensure our plan was delivered to the maximum benefit of contractors. A series of support events and drop in sessions have been held this year culminating in a highly successful event on Sunday 19<sup>th</sup> of February to educate and train contractors on the quality point criteria.

The LPC is delighted that 344 pharmacy contractors across the North Yorkshire & Humber area of achieved made a declaration for the gateway criteria at the first staging point on the 28<sup>th</sup> April. At this point we are unable to establish the actual number of pharmacies in the Humber region.

The LPC has also focused on generating income for pharmacy contractors from outside of the global sum. We carried out a "not dispensed" audit once again and have used the information gained from this activity to produce a "Point of Dispensing Intervention Service" (PODIS) specification which was commissioned by Hull CCG. Other CCGs are very interested in this service and we expect more of them to commission the services in 2017/2018. We also successfully launched a minor ailments scheme in North East Lincolnshire CCG which has been well supported by pharmacy contractors and GPs.

We also held another highly successful Community Pharmacy Humber awards event this year to raise the profile of community pharmacy with commissioners and the public. The awards event was again enjoyed by the shortlisted candidates and well supported by guests from local authorities and neighbouring LPCs

I hope this gives you a flavour of the busy and eventful year for Community Pharmacy Humber in 2016/2017 which is described in more detail in this report. It has once again been a pleasure to lead the LPC and I would like to take this opportunity to thank our contractors, the LPC committee and our employees for their hard work, dedication and support.

***Paul Robinson***



## Chief Officer's Report

Community Pharmacy Humber commenced the year with an office move. In May 2016 we moved to a new office within Albion House, Albion Lane, Willerby. This has enabled the team to work closely again with the Local Medical Committee who are in the same building.

During 2016/17 the NHS England (Yorkshire & Humber North local team) continued a co-commissioning arrangement for the pharmacy enhanced services. This meant that the services still remained as enhanced services within the pharmacy NHS contract but monitoring and payment would be the remit of the Clinical Commissioning Groups (CCGs) within which the pharmacy provider resides. The services currently monitored by the CCGs are as follows:

- Minor Ailments Scheme [East Riding, Hull, North Lincolnshire & North East Lincolnshire]
- Palliative Care Scheme [East Riding, Hull & North Lincolnshire]
- Medicine Record Charts/Domiciliary Medicine Record Charts [East Riding & Hull]
- Medicines Management Support Service [East Riding & Hull]

The following services remained with NHS England:

- Directly Observed TB Drugs [East Riding & Hull, North Lincolnshire]

The public health services which transitioned to the local authorities are no longer referred to as enhanced services. These are now locally commissioned services and some have been subject to tendering contracts. They are as follows:

- NRT Voucher Scheme [East Riding/Hull/ North East Lincolnshire & North Lincolnshire]
- Supervised Administration of Methadone or Buprenorphine [East Riding/Hull/ North East Lincolnshire & North Lincolnshire]
- Needle & Syringe Exchange Service [East Riding/Hull/ North East Lincolnshire & North Lincolnshire]
- Hepatitis Screening [East Riding]
- Sexual Health Services – EHC via PGD [East Riding/Hull/ North East Lincolnshire & North Lincolnshire]
- NHS Health Checks – [Hull/East Riding of Yorkshire]

During the year, as local authorities reviewed their commissioned services and renewed tenders, some changes occurred to the above in-year and these are summarised later in the report.

The LPC continued to use PharmOutcomes with all four local authorities – East Riding of Yorkshire Council, Hull City Council, North East Lincolnshire and North Lincolnshire, for all or some of their public health local pharmacy services. All the public health services commissioned through community pharmacies in the East Riding of Yorkshire and Hull were claimed via PharmOutcomes. The Sexual Health Service (ACT) in North East Lincolnshire; the Varenicline PDG service and Sexual Health Service in North Lincolnshire were also claimed via PharmOutcomes.

### **Pharmacy Funding Cuts**

The LPC responded strongly to the consultation by the Department of Health, “Community Pharmacy in 2016/17 and beyond”. The proposals, which sought to reduce the funding available in the global sum, were imposed by the Government in October 2016 with a £113 million reduction in funding in 2016/17.

The two-year funding package will take total funding to £2.687 billion for this financial year. This is a reduction of 4% compared with last year, but it will mean that contractors will see their funding for December 2016 to March 2017 fall by an average of 12% compared with current levels.

This will be followed by a reduction in 2017/18 to £2.592 billion for the financial year, which will see funding levels from April 2017 drop by around 7.5% compared with current levels.

As part of the package the Department of Health (DH) will make changes to the way in which funding is distributed, introducing quality payments and a Pharmacy Access Scheme (PhAS). The Government has also recently announced a pharmacy urgent repeat medicines supply pilot along with plans to refer NHS 111 callers with minor ailments to pharmacies.

### **Pharmacy Access Scheme**

Those pharmacies deemed to meet the criterion for inclusion in the PhAS were included in a list published on 20<sup>th</sup> October 2016. 27 pharmacies in the Humber LPC area were included. Any pharmacies not included who felt they meet the criterion had to apply for review by February 2017. Four pharmacy contractors requested support from the LPC, one of which clearly meet the criterion and was subsequently included in the PhAS.

### **Medicine Use Reviews and the New Medicine Service**

The advanced services of Medicine Use Reviews and the New Medicine Service continued to be delivered by the majority of our community pharmacies. An average of 88% of community pharmacies have been consistently delivering the MUR service and 72% consistently delivering the NMS in 2016/17.

To increase activity of the advanced services we employed Karen Murden as Pharmacy Services Contract Lead on a fixed term contract. Her role involves visiting our high performing pharmacies to share good practice and top tips with those yet to provide MURs/NMS. She has visited all those pharmacies yet to provide the services and is now visiting those providing to improve activity to maximise their income.

### **Discharge Referral - Post discharge MURs/NMS referrals (Hull and East Yorkshire trust area)**

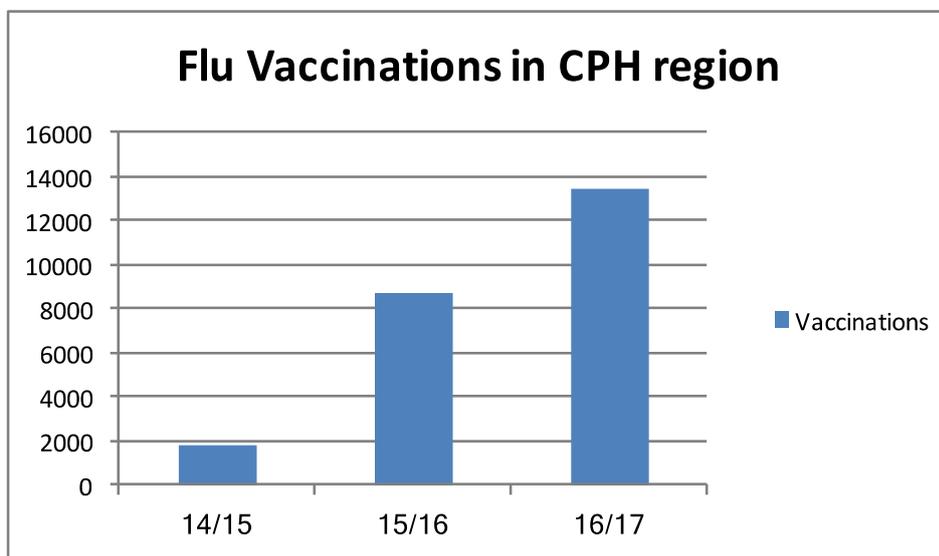
The discharge referral service continues to be supported by the LPC but the numbers of patients referred into it did not pick up at the rate we hoped. By the end of the year it had effectively fallen out of use. It is planned to be relaunched in 2016/17 with the potential for integration onto the hospital systems to make it easier to refer patients to community pharmacies.

## Flu Vaccination Service for East Riding of Yorkshire, Hull, North East Lincolnshire and North Lincolnshire -

NHS England published the service specification on 23<sup>rd</sup> August 2016 and 135 pharmacies across the area of the LPC provided the service. In total, pharmacies provided 13,461 vaccinations in 16/17 compared with 8,414 the previous year (+60%).

105 pharmacies improved their performance from 15/16, with the mean average increase being 74 and the median being 45. 21 pharmacies improved their performance by 100 vaccinations or more between seasons. 32 pharmacies entered the service for the first time in 16/17 and vaccinated 3068 patients between them.

To increase the footfall in pharmacies, the LPC commissioned a radio advertisement highlighting the service on Viking Radio. The advertisement was played in October and November 2016. It was on air for 8 weeks and a promotional page was added on the Viking FM website listing all pharmacies taking part.



## Enhanced Pharmacy Services

### NHS Emergency Supply Service (at the request of the patient) Pharmacy Urgent Repeat Medication supply (PURMs) for East Riding of Yorkshire and Hull

A CCG funded service was launched in 2016/17 for an NHS emergency supply service during the Out of Hours period in the East Riding of Yorkshire initially and subsequently Hull in December 2016.

The introduction of the National Urgent Medicine Supply and Advice Service (NUMSAS) in late 2016 as a consequence of the Pharmacy Integration Fund has led to many areas decommissioning local schemes similar to PURMs. In Hull and East Riding of Yorkshire CCG areas existing local services will run alongside NUMSAS until 31<sup>st</sup> March 2017. In 2016/17 the service made 488 supplies.

### Minor Ailments Scheme and Minor Eye Conditions Service

October 2016 saw a review of the East Riding of Yorkshire minor ailments scheme by ERoY CCG. The scheme was updated and a reduced number of conditions were included in the revised scheme.

Mandatory recording and claiming through PharmOutcomes was also introduced. The Minor Eye Conditions Service was discontinued.

#### **Minor Ailments Service North East Lincolnshire CCG**

North East Lincolnshire introduced a minor ailment service in October 2016 to assist and promote self-care of all residents within the North East Lincolnshire CCG area.

The service monographs were developed in line with the latest NICE CKS (clinical knowledge summaries) and included 28 conditions which also incorporated the treatment of post vaccination fever.

An educational training launch event was delivered on 21st September 2016 for pharmacists and their teams which outlined the latest guidance and information pertaining to the provision of the Pharmacy Minor Ailments Service (MAS). The service was provided and recorded solely through PharmOutcomes.

#### **Minor ailments service Hull**

The minor ailment service continued to operate in its original format across the city of Hull, although Nystatin and Domperidone were both removed from the service due to legal reasons.

#### **Minor Ailments Service North Lincolnshire**

The minor ailment service continued to operate in its original format across North Lincolnshire.

#### **Hull update to the EL6B: Preparation of Medication Record Charts Service - Service level agreement 2016-17**

Hull City Council and Hull CCG approved a revised Universal Medication Policy in January 2016. This policy was launched on 1st August 2016. A briefing was held for pharmacies on 14 July 2016 which outlined the policy and its aims. The Universal Medication Policy provides direction for best practice for care workers in all aspects of adult social care who are involved in the handling and administration of medicines.

#### **Point of Dispensing Intervention Service (PODIS)**

This new service involves a check at the point of supply to confirm that the patient requires every item on the prescription as prescribed. This check is analogous to the question asked as part of the national Repeat Dispensing Service – “Are there any items on your repeat prescription that you don’t need this month?” If an item is found, the pharmacist will discuss the medication with the patient and if appropriate will not supply. The savings to the prescribing budget are split between the CCG and the pharmacy.

This service was agreed for commissioning by Hull CCG to be implemented in 2016/17

#### **Local Pharmacy Services**

##### **NHS Health Checks for Hull**

2016-2017 saw the introduction of new Hull NHS Health Checks contract on 1<sup>st</sup> October 2016. The revised contract incorporated a new fee structure which encompassed a reduced basic fee per test

with the option to obtaining an additional fee for completion of tests in patients meeting one of the following additional characteristics:

- Patients with a Common Mental Illness (CMI) as defined by NICE.
- Patients from black and minority ethnicities
- Patients living in the most deprived eight wards of the City; Bransholme East and West, Orchard Park and Greenwood, Marfleet, Southcoates East, Myton, Newington and St Andrews

The number of NHS Health Checks undertaken in community pharmacies in Hull by 8 active providers was 98 compared to 273 in the previous financial year.

### **NHS Health Checks for East Riding of Yorkshire**

The East Riding of Yorkshire NHS Healthcheck contract continued to operate during the 2016-17 financial year. There were 9 active pharmacy providers who delivered 94 health checks during the 2016-17 financial year compared to 1074 checks delivered during the previous financial year.

A total of 1945 health checks were delivered across ERoY by all commissioned NHS health check providers compared to 5059 in the previous financial year.

### **Emergency Hormonal Contraception service across Hull, East Riding of Yorkshire and North East Lincolnshire**

The EHC via PGD service including Ulipristal acetate continued to operate across Hull and the East Riding of Yorkshire. The Hull service commissioned through CHCP was extended under the same terms for a further 12 months to cover the financial year 1.4.16 to 31.3.17. The East Riding of Yorkshire service continued to operate under its existing contract.

The North East Lincolnshire Advice Contraception Treatment (ACT) service continued to operate under its current contract during the financial year.

Compulsory enrolment onto the EHC PharmOutcomes platform continued to be a requirement for pharmacists wishing to provide the service; enrolment enabled any pharmacist to deliver the service after completion of the Declaration of Competency process.

### **Emergency Hormonal Contraception service across North Lincolnshire**

A pharmacy community sexual health service (CaSH) commissioned by Virginicare launched on 1 October 2016. Two pharmacies were commissioned to provide the CaSH service which includes emergency hormonal contraception, chlamydia kits, C-card registration and condom provision.

### **Varenicline via patient group direction service for North Lincolnshire**

A new service was introduced in North Lincolnshire during December 2016 for the Provision of Varenicline under Patient Group Direction by accredited community pharmacists. The service was commissioned by Solutions4Health to enhance and support their existing smoking cessation service operating across North Lincolnshire.

A training / launch event was held on 8<sup>th</sup> November 2016, following this 3 pharmacies contracted to provide the service during 2016-17. 23 clients accessed the service during the financial year 2016-17.

### **Stop Smoking ERY**

The East Riding of Yorkshire stop smoking service continued to provide NRT via a pharmacy NRT e-voucher service and the provision of Varenicline via PGD through pharmacies was also introduced to further support the service from 1st April 2016. 27 Pharmacies contracted to provide the Varenicline via PGD service.

The patient group direction for Varenicline was amended during the financial year in light of the loss of its black triangle status and the latest guidance (Eagles study). A revised version was introduced in February 2017.

### **Smoking Cessation Hull (CHCP)**

The electronic Nicotine Replacement Therapy (e-NRT) Voucher service, provision of Nicotine Replacement Therapy for patients utilising the CHCP Stop Smoking Digital Service and the Varenicline via PGD service commissioned by CHCP continued to be delivered during 2016-17. All services were delivered and recorded via the PharmOutcomes platform.

The number of pharmacies delivering the Varenicline service increased from 10 to 20 during the year with the aim of targeting the most deprived wards. 68 pharmacies were contracted to provide e-NRT Voucher scheme compared to 53 in the previous year.

The patient group Direction for Varenicline was amended during the financial year in light of the loss of its black triangle status and the latest guidance (Eagles study). A revised version was introduced in January 2017.

### **East Riding of Yorkshire Blood Borne Virus Testing Service**

A blood borne virus testing service was introduced across 3 needle exchange pharmacies within East Riding of Yorkshire in October 2016. The service increased access to hepatitis and/or HIV screening via Needle Exchange pharmacies offering tests to Service Users believing themselves to be at risk. Only one site was active during the financial year 2016-17 with 18 clients accessing the service. The aims of the service are to prevent new infections of HIV and hepatitis and build awareness of hepatitis and HIV in high risk groups, reduce the long term costs of managing HIV and hepatitis C, determine the local prevalence of infection.

### **PharmOutcomes Data**

It is the standing policy of the LPC that all services should be commissioned with a data capture reporting and invoicing platform, preferably PharmOutcomes. The investment by the LPC in the PharmOutcomes platform allows the LPC to demonstrate the accessibility and reach of the Community Pharmacy network across the geography of the LPC.

Initially PharmOutcomes was only utilised for the public health services of East Riding of Yorkshire and Hull City Councils. The LPC has been able to use the existing data captured to demonstrate its value to other commissioning partners and a wider uptake of the system is underway.

The value of services provided using the system has increased from £1,031,970 in 2015/16 to £1,131,106 in 2016/17.

The table below shows the services, by commissioner, alongside the volume and value of the services being delivered. The collected data is still skewed heavily towards Hull and the East Riding

but the LPC continues to work closely with commissioning partners in North and North East Lincolnshire and that is reflected with the inclusion of data from those areas this year.

<b>City Health Care Partnerships CIC</b>		<b>£157,504.08</b>
Emergency Contraception	2,220 consultations	£45,611.54
NRT supply	5,489 supplies	£69,812.69
Varenicline PGD	1,198 consultations	£42,079.85
<b>East Riding of Yorkshire Council</b>		<b>£180,469.51</b>
BBV Testing Service	12 tests	£360.00
Emergency Contraception	1,202 consultation	£29,267.17
NHS Health Checks	92 consultations	£2870.40
NRT supply	710 supplies	£17,320.49.50
Needle Exchange	6664 exchanges	£12,395.04
Supervised consumption of buprenorphine	7,684 doses supervised	£30,736.00
Supervised consumption of methadone	66,355 doses supervised	£104,840.900
<b>Hull City Council</b>		<b>£502,620.46</b>
Needle Exchange	53,154 exchanges	£89,298.72
NHS Health Checks	98 consultations	£4,409
Supervised consumption of buprenorphine	10,204 doses supervised	£40,786.96
Supervised consumption of methadone	232,991 doses supervised	£368,125.78
<b>NHS England</b>		
Seasonal Influenza Vaccination Service	13,461 vaccinations	£205,550.94
<b>NHS England</b> (on behalf of East Riding of Yorkshire CCG)		
Minor Ailments Service	4432 consultations	£35,781.41
<b>NHS England</b> (on behalf of East Riding of Yorkshire and Hull CCGs)		
Emergency Supply Service (PURMS)	488 supplies	£5,799.60
<b>NHS England</b> (on behalf of North East Lincolnshire CCG)		
Minor Ailments Service	2049 consultations	£14,625.67
<b>North East Lincolnshire Council</b>		
ACT Service	851 consultations	£22,072.79
<b>Solutions 4 Health</b>		
Varenicline PGD Service	53 consultations	£1,973.47
<b>Virgin Care</b>		
ACT Service	78 consultations	£4,168.21
<b>Yorkshire Ambulance Service</b>		
Seasonal Influenza Vaccination Service	45 consultations	£540.00
<b>Total</b>		<b>£1,131,106.14</b>

<sup>a</sup> – This is an estimated value only

<sup>b</sup> – Some contractors only recorded this service on paper, actual vaccinations higher

## EPS Release 2

EPS Release 2 continued to be rolled out across the Humber area throughout 2016-17.

<b>CCG area</b>	<b>GP Go-Lives to 31.3.17</b>
<b>East Riding of Yorkshire</b>	26
<b>Hull</b>	40
<b>North East Lincolnshire</b>	25
<b>North Lincolnshire</b>	9

### Summary Care Records

SCR roll-out commenced during 2016/17 with training and support for pharmacies delivered by Midland & Lancashire Commissioning Support and HSCIC [now NHS Digital]. Six briefing events were delivered between 6.6.16 to 21.6.16 with further access to 9 events in the Yorkshire area. A mop-up event was delivered by NHS Digital in February 2017.

The One-Stop Event on Sunday 19.2.17 also included a workshop on 'Making the most of SCR'.

### Primary Care Support England (PCSE)

PCSE website required all pharmacies to register for access to the portal in 2016. The portal provides pharmacies with a quick and easy way for ordering and tracking their supplies, including pre-printed forms, Electronic Prescription Service (EPS) tokens and other NHS stationery. Pharmacies reported difficulties with obtaining supplies of prescription tokens during the early part of the year.

In October 2016 details of the Market Entry website was communicated in their newsletter to pharmacies - <https://pcse.england.nhs.uk/services/market-entry/> which demonstrated the six easy steps to Market Entry applications.

### CP Humber Ltd

2016/2017 was a year of transition for CP Humber Ltd. Ian Woolley stepped down as the LPC director on the board of the company and was replaced by Paul Robinson. The provider company shifted its focus from new service opportunities and focused on providing an extra level of support in facing up to the funding cuts to its member pharmacies. CP Humber Ltd attracted new paying members to the organisation and began to trade more effectively this year. The company continues to horizon scan for new tendering opportunities and is looking to provide new services to pharmacy contractors during 2017/2018.

### Pharmacy Awards – Event & Successes

The very successful Dinner and Awards evening designed to improve the profile of community pharmacy among the public, commissioners and local politicians was held on Friday 11<sup>th</sup> November 2016 at The Village Hotel, Hessle, Hull with around 100 people attending.

Guests included Rob Darracott, Chief Executive of Pharmacy Voice, Mike Rymer, Pharmacy Local Professional Network (LPN) Chair NHS England – North (North Yorkshire & The Humber), Councillor Jane Hyldon-King, North East Lincolnshire Health and Wellbeing board, Councillor Jonathon Owen, Chair of East Riding Health and Wellbeing board and Jack Davies, Chief Executive Office of Community Pharmacy North Yorkshire.

From the excellent array of nominations received winners were selected in the categories as follows:

**Community Pharmacy Team of the Year**

- Whitworth Chemist, Bricknell Avenue, Hull.

**Community Pharmacist of the Year**

- Adrian Garner, formally of Garners Pharmacy.

**Community Pharmacy Technician of the Year**

- Rory Turnbull, Day Lewis Pharmacy, Newland Avenue.

**Community Pharmacy Team Member of the Year**

- Judy Took, Boots Pharmacy, North Ferriby.

**Public Recognition Award**

- Colin Young (delivery Driver), Cottingham Pharmacy, Grimsby.



CLlr Jonathon Owen



CLlr Hyldon-King enjoying a welcome drink



Andy Train – a very entertaining host!



Meal time!



Winners of all award categories celebrating success.



Being entertained during courses.



All short listed candidates enjoying some well-deserved recognition!

***Janet Clark***

## Market Entry & Exit [Formally Control of Entry]

The current Pharmaceutical Needs Assessments (PNAs) covering the period 2015 to 2018 are available on the following links:-

### East Riding of Yorkshire 2015-2018

<http://dataobs.eastriding.gov.uk/pna>

### Hull 2015-2018

<http://www.hullpublichealth.org/assets/HULLPNA2015to2018Final.pdf>

<http://www.hullpublichealth.org/assets/HullPNA2015to2018Maps.pdf>

### North East Lincolnshire 2015-2018

<http://www.nelincsdata.net/IAS/PharmaceuticalNeedsAssessment>

### North Lincolnshire 2015-2018

[http://nlido.northlincs.gov.uk/IAS\\_Live/sa/jsna/pna](http://nlido.northlincs.gov.uk/IAS_Live/sa/jsna/pna)

These are used as the basis for any Market Entry Contract Applications.

The LPC examined a total of three applications for new pharmacies or for relocations during the year. The consideration of applications takes a lot of time and commitment to ensure that every application receives fair consideration by the committee and that these considerations are provided to NHS England (Yorkshire and the Humber) in a timely fashion.

Type of application	Total number of applications	Total number granted	Appeals	Adjacent to or within surgery	Opened /relocated by 31.3.17
Change of Hours	5	5	0	0	N/A
Change of ownerships	12	12	0	0	N/A
Distance Selling	0	0	0	0	0
Unforeseen benefits	0	0	0	0	N/A
Relocations	3	2	1	2	0
Necessary & Expedient	0	0	0	0	0
Improvements & better access	0	0	0	0	0
Closures	0	0	N/A	N/A	N/A
<b>Totals</b>	<b>20</b>	<b>19</b>	<b>1</b>	<b>2</b>	<b>0</b>

## NHS England

NHS England Pharmacy policies and procedures on market entry, etc. were produced in 2013 with a review date of 2014. A comprehensive Pharmacy Manual (the manual is over 300 pages, and the appendices extend to over 1,400 pages) was published on NHS England website in April 2016 and can be found at: <https://www.england.nhs.uk/commissioning/primary-care/pharmacy/manual/>

**Summary of LPC events / workshops offered April 2016-March 2017**

Maximising revenues	September 2016	Hull, East Riding of Yorkshire, North and North East Lincolnshire
Minor Ailments Service launch	October 2016	North East Lincolnshire
Varenicline Stop Smoking Training	November 2016	North Lincolnshire
CPH Awards	November 2016	Hull, East Riding of Yorkshire, North and North East Lincolnshire
Funding settlement drop in events	November 2016 x 4	Hull, East Riding of Yorkshire, North and North East Lincolnshire
HEE Oral based advice (Joint event with Dental Practices)	January 2017	Hull, East Riding of Yorkshire, North and North East Lincolnshire
One Stop event	February 2017	Hull, East Riding of Yorkshire, North and North East Lincolnshire
Stop smoking training Varenicline via PGD	March 2017 x 2	East Riding Council

**349 attendees at our workshops**

### Members' attendance at LPC meetings 2016-2017

Members of the committee are required to attend the LPC meeting regularly and provide input to those meetings. Members are also required to attend meetings on behalf of the LPC and pharmacy contractors.

Members			Possible	Attended
Joanne Lane	Vice Chair	Independent	12*	11
Karen Bednarski		CCA	6	3
Lisa Brydon	Left Aug 2016	CCA	6	4
Stacey Davidson	Left July 2016	Independent	1	0
John Mackenzie		Independent	6	6
Annette Maudar		CCA	6	4
David Miller		CCA	6	5
Glenn Miller	Left March 2017	CCA	8*	4
Paul McGorry		CCA	9*	7
Karen Murden	New Sept 2016	CCA	3	3
Fiona Sitch		AIMp	6	4
Ian Woolley		Independent	6	5
Jon Whitelam		CCA	6	4
Manish Khanna	New Sept 2016	Independent	4	3
Mark Yeo	Left May 2016	CCA	1	0
Vacancy		CCA		
<b>Appointed Officers</b>				
Janet Clark		Chief Officer	12*	12
Elaine Calver	Left Sept 2016	Officer Manager	6*	5
Joanne Carter	[Previous Admin Officer]	Office Manager	12*	12
Caroline Hayward		PDP	6	3
Steve Mosley		Treasurer/SIP	12*	11
Karen Murden	New Mar 2017	PSCL	1	1
Katie Stark	New Oct 2016	Admin Officer	3	3
Anthony Bryce	New Mar 2017	HIL	1	1
Paul Robinson		Employed Chair	12*	12
<b>PSNC Representative</b>				
David Broome		PSNC	6	3
<b>NHS Representatives</b>				
Marie Miller		HEY	2	1
Geoff Day		Hull CCG	1	1
<b>Observers</b>				
Dale McVeigh		Weldricks		4
Hannah Skulimowska		Boots UK Ltd		4
Kate Knapik		Independent		3
Manuel Mestres Valdes		CCA		1

\* Includes LPC Executive Committee meetings



## Treasurer's Report

*Operating under Nolan principles, the LPC considers that members carrying out duties on behalf of pharmacy contractors should not be out of pocket. The LPC operates within a robust accountability and governance framework which is regularly monitored.*

As the process for commissioning NHS services continues to develop the LPC aims to assist contractors to facilitate services delivered via Community Pharmacy. To this end, various members attended PSNC events, workshops and seminars to gain knowledge and enable meaningful conversations with commissioners on behalf of Community Pharmacy across the Humber area. To further assist the commissioning process, committee members endeavour to make contact with contractors on a regular basis seeking thoughts and comments on specific topics. The evidence gained was used to inform the strategy of the LPC and drive forward better provision of services to patients.

The LPC is funded by contractor levy has not increased from 2015/16. The levy stands at £23,628 per month and is collected as a percentage of net ingredient cost from contractors by the NHS Business Services Authority. This is currently approximately 15.5 pence per £100 of contractor income (0.155%). The average levy is £113.05 per contractor per month. These figures are shown in the financial statement within this report.

All staff are directly employed and offered a pension that meets the government's requirements under auto-enrolment. Humber LPC's staging date for auto-enrolment is in 2017/18.

It should be also noted that some operational costs and receipts do not occur evenly across the year and are therefore non-comparable.

Reserves as at 31.3.17 stood at 7.3 months operating expenses, decreased from 7.7% at 31.3.15. remained unspent by 31<sup>st</sup> March 2016.

The PSNC levy was taken via two payments in April and October of each year. The total levy paid by Community Pharmacy Humber to PSNC in 2016/2017 was £83,960, increased from £62,178. This increase was due to the special levy raised to cover PSNC's legal costs surrounding the judicial review against the funding imposition. PSNC's levy in 2016/17 represents 30% of the money taken by the LPC from contractors (approximately 4 pence per £100 of contractor income).

Aside from employment costs and the PSNC levy, the greatest single item of expenditure remains the PharmOutcomes licenses and the staff time associated with administering the system. This continues to be viewed as an investment by the LPC and further progress was made in 2015/16 in recouping a greater proportion of those costs.

The implementation of the Department of Health's reduction to Community Pharmacy funding has concentrated the strategic plan of the LPC around driving local services and increasing the support to contractors and commissioning partners in delivering these services. Our investment in PharmOutcomes remains central to this.

Officers and committee members support the role of Treasurer and governance of the LPC finances. Financial statements and balance sheet for the period are presented below for your information.

***Steve Mosley***

## Humber Local Pharmaceutical Committee Receipts and Payments Account

for the year ended 31st March 2017

	£	Year ended 31 <sup>st</sup> March 2017 £	£	Year ended 31 <sup>st</sup> March 2016 £
<b>Receipts</b>				
Statutory levies received		307,688.81		283,536.25
Bank interest		1,930.35		2,697.18
Transfers from CP Humber Limited		313.00		1,835.95
PharmOutcomes services		35,880.86		13,238.41
Events		675.00		760.00
		<u>347,183.63</u>		<u>302,067.79</u>
<b>Payments</b>				
Levies paid to P.S.N.C.	83,960.00		62,178.00	
Travelling and meeting expenses – employees	2,125.79		1,480.97	
Travelling and meeting expenses – members	16,086.28		15,376.60	
Printing, stationery and postage	2,246.00		2,316.40	
Telephone	998.60		966.31	
Insurance	744.87		462.75	
Accountancy and payroll management costs	1,920.00		1,698.00	
Bank charges	99.20		99.20	
Wages and salaries	157,543.68		141,685.58	
Employer's National Insurance Contributions	11,838.38		11,488.96	
Employer's pension contribution	11,794.00		15,033.43	
PharmOutcomes expenditure	31,712.18		20,147.69	
Rent and service charges	16,379.41		8,460.00	
Computer and service charges	14,405.35		-	
Sundry	2,573.73		4,408.19	
Awards event	4,992.52		4,678.13	
Advertising campaign	-		4,800.00	
Corporation tax on bank interest	539.40		549.40	
LPC's Chair Honorarium	2,916.67		-	
Legal and professional fees	1,517.00		-	
		<u>364,393.93</u>		<u>295,829.61</u>
(Deficit)/surplus for the period		(17,210.30)		6,238.18
<b>Funds at 1<sup>st</sup> April 2016</b>		<u>189,994.36</u>		<u>183,756.18</u>
<b>Balance at 31<sup>st</sup> March 2017</b>		<u>172,784.06</u>		<u>189,994.36</u>
<b>Bank current account</b>		43,910.14		61,891.15
<b>Bank deposit account</b>		<u>128,873.92</u>		<u>128,103.21</u>
		<u>172,784.06</u>		<u>189,994.36</u>

# Humber Local Pharmaceutical Committee Funding Account

for the year ended 31st March 2017

	Year ended 31st March 2017		Year ended 31st March 2016	
	£	£	£	£
<b>Receipts</b>				
CP Humber Limited		-		139.00
Bank interest		794.64		1,160.57
Transferred from receipts and payments account		9,850.54		-
Hull City Council receipts in wrong account		4,083.00		-
		<u>14,728.18</u>		<u>1,299.57</u>
<b>Payments</b>				
Project development pharmacist	-		2,489.94	
Training	-		570.00	
CP Humber Limited loan	-		10,000.00	
Bank charges	-		49.60	
Transferred to receipt and payments account	25,865.00		1,110.97	
Advanced rent payment	27,000.00			
		<u>53,569.64</u>		<u>14,220.51</u>
(Deficit) for the period		(38,931.46)		(12,920.94)
<b>Funds at 1 April 2016</b>		<u>146,828.95</u>		<u>159,749.89</u>
<b>Balance at 31 March 2017</b>		<u>107,897.49</u>		<u>146,828.95</u>
<b>Bank current account</b>		8,378.52		527.98
<b>Bank deposit account</b>		99,518.97		146,300.97
		<u>107,897.49</u>		<u>146,828.95</u>
The funding account balance is allocated to the following projects:				
LPC Projects		144,897.49		156,828.95
CP Humber Limited loan		(10,000.00)		(10,000.00)
Advanced rent payment		4,800.00		-
		<u>(27,000.00)</u>		
		<u>107,987.49</u>		<u>146,828.95</u>